

Finding 3, Sections 3-1-411(a) and 3-6-602, pages 12 and 20

Narrative 3: At the time this was pointed out by the ACICS Team we surveyed the files and determined that it would be time consuming and a financial burden for the students and/or the University to send the documents for evaluation. Our rationale is two-fold, some of the students are close to graduation and all the students are making satisfactory progress toward graduation. The admissions director and his staff are aware that beginning with the Spring 2017 term, which begins on April 6, 2017 all foreign transcripts and/or diplomas must be evaluated by an approved ACICS agency before a student is officially admitted. Evaluations of the first two Spring 2017 admits have been uploaded.

Supporting Document 3: Foreign transcripts and their evaluations.



Accredited With Grade 'A'
by NAAC

SAURASHTRA UNIVERSITY

Provisional Degree Certificate

This is to certify that [REDACTED] Seat No./
Enrollment Number [REDACTED] has passed the B.C.A. Sem-6
examination held in March-2016 in FIRST CLASS from
JAWAHARLAL NEHRU HOMOEOPATHIC MEDICAL COLLEGE, LIMDA
and has qualified himself for the degree of Bachelor of Computer
Application.

He has applied for degree and the same will be conferred
upon him at the next meeting of the Senate which is to be held
in November-December 2016.

(b)(6)

I/c Controller of Examinations.

Note::This is computer generated Certificate, hence, digital signature is embedded.

NO./EXAM/5/3913/2016

Date: 12/07/2016

University Road, Rajkot- 360 005. (Gujarat-India) | Phone : 0281 - 2576511 Fax : 0281-2586411
URL : www.saurashtrauniversity.edu



SAURASHTRA UNIVERSITY

Accredited by NAAC with A Grade

University Campus, Rajkot - 360 005 INDIA. URL : www.saurashtrauniversity.edu

STATEMENT OF MARKS



Certificate showing the number of marks obtained by Shri / Smt. / Kumari		GAC : [REDACTED]
[REDACTED]		Sr.No : [REDACTED]
In each head of passing at the BACHELOR OF COMPUTER APPLICATION SEMESTER - I		
College / Department	65001 - JAWAHARLAL NEHRU HOMOEOPATHIC MEDICAL COLLEGE, LIMDA	
Enrollment No.	Examination held in	Examination Centre
13030306371	DEC - 2013	[REDACTED]

Subject Name	External Marks			Internal Marks			Total Marks			CREDIT	GRADE	
	Max.	Min.	Obt.	Max.	Min.	Obt.	Max.	Min.	Obt.			
CS-COMMUNICATION SKILL	70	28	38	30	06	24	100	40	62	5	B	
CS- PROBLEM SOLVING METHODOLOGIES AND PROGRAMMING IN C	70	28	40	30	06	23	100	40	63	5	B	
COMPUTER FUNDAMENTALS AND EMERGING TECHNOLOGY	70	28	29	30	06	23	100	40	52	5	C	
NETWORKING & INTERNET ENVIRONMENT	70	28	41	30	06	24	100	40	65	5	B	
PRACTICALS (BASED ON CS-4 & PC SOFTWARE)	50	20	49	--	--	--	50	20	49	5	O+	
PRACTICALS (BASED ON CS-2)	50	20	40	--	--	--	50	20	40	5	O	
RESULT - PASS							TOTAL		500	331		
Semester Grade Performance Average							Cumulative Grade Performance Average					
Credit	Earned Grade Point			SGPA		Credit	Earned Grade Point			CGPA		
30	210			7		30	210			7		

Rajkot - 360 005, Gujarat, INDIA.

Date of Issue : 30/10/2015

(b)(6)

Controller of Examinations

PASSING CERTIFICATE

I certify that Shri / Smt. / Kumari [REDACTED]
has appeared at **BACHELOR OF COMPUTER APPLICATION SEMESTER - I**
examination held by the Saurashtra University, Rajkot. .
His / Her Enrollment No, Month & Year of Examination and Class obtained are as mentioned here below.

Enrollment No.	Month and Year of Examination	Class Obtained
[REDACTED]	DEC - 2013	PASS

Note : No change in any entry is to be made except by the authority issuing the certificate and that the infringement of the rule will be severely dealt with.



SAURASHTRA UNIVERSITY

Accredited by NAAC with A Grade

University Campus, Rajkot - 360 005 INDIA. URL : www.saurashtrauniversity.edu

STATEMENT OF MARKS



Certificate showing the number of marks obtained by Shri / Smt. / Kumari		GAC : [REDACTED]
[REDACTED]		Sr.No : [REDACTED]
In each head of passing at the BACHELOR OF COMPUTER APPLICATION SEMESTER - II		
College / Department	65001 - JAWAHARLAL NEHRU HOMOEOPATHIC MEDICAL COLLEGE, LIMDA	
Enrollment No.	Examination held in	Examination Centre
[REDACTED]	APRIL - 2014	[REDACTED]

Subject Name	External Marks			Internal Marks			Total Marks			CREDIT	GRADE
	Max.	Min.	Obt.	Max.	Min.	Obt.	Max.	Min.	Obt.		
ADVANCE C AND DATA STRUCTURE	70	28	45	30	06	22	100	40	67	5	B
DEVELOPING APPLICATION USING VISUAL BASIC 6.0	70	28	35	30	06	24	100	40	59	5	C
COMPUTER ORGANIZATION AND ARCHITECTURE	70	28	31	30	06	26	100	40	57	5	C
MATHEMATICS AND STATISTICS FOUNDATION OF COMPUTER SCIENCE	70	28	47	30	06	24	100	40	71	5	A
PRACTICALS (BASED ON CS-07)	50	20	40	--	--	--	50	20	40	5	O
PRACTICALS (BASED ON CS-08)	50	20	41	--	--	--	50	20	41	5	O

R E S U L T - P A S S			T O T A L			500	335
Semester Grade Performance Average			Cumulative Grade Performance Average				
Credit	Earned Grade Point	SGPA	Credit	Earned Grade Point	CGPA		
30	208	6.933	60	418	6.967		

Rajkot - 360 005, Gujarat, INDIA.

Date of Issue : 30/10/2015

(b)(6)

Controller of Examinations

PASSING CERTIFICATE

I certify that Shri / Smt. / Kumari [REDACTED]
has appeared at **BACHELOR OF COMPUTER APPLICATION SEMESTER - II**
examination held by the Saurashtra University, Rajkot.
His / Her Enrollment No, Month & Year of Examination and Class obtained are as mentioned here below.

Enrollment No.	Month and Year of Examination	Class Obtained
[REDACTED]	APRIL - 2014	PASS

Note : No change in any entry is to be made except by the authority issuing the certificate and that the infringement of the rule will be severely dealt with.



SAURASHTRA UNIVERSITY

Accredited by NAAC with A Grade

University Campus, Rajkot - 360 005 INDIA. URL : www.saurashtrauniversity.edu

STATEMENT OF MARKS



Certificate showing the number of marks obtained by Shri / Smt. / Kumari		GAC : [REDACTED]
[REDACTED]		Sr.No [REDACTED]
In each head of passing at the BACHELOR OF COMPUTER APPLICATION SEMESTER - III		
College / Department	65001 - JAWAHARLAL NEHRU HOMOEOPATHIC MEDICAL COLLEGE, LIMDA	
Enrollment No.	Examination held in	Examination Centre
[REDACTED]	DEC - 2014	65001, JAWAHARLAL COLL

Subject Name	External Marks			Internal Marks			Total Marks			CREDIT	GRADE
	Max.	Min.	Obt.	Max.	Min.	Obt.	Max.	Min.	Obt.		
SAD SOFTWARE QUALITY ASSURANCE AND TESTING	70	28	47	30	06	18	100	40	65	5	B
C++ AND OBJECT ORIENTED PROGRAMMING	70	28	28	30	06	15	100	40	43	5	D
RDBMS USING ORACLE	70	28	39	30	06	17	100	40	56	5	C
WEB DEVELOPMENT USING PHP	70	28	28	30	06	17	100	40	45	5	D
PRACTICAL (BASED ON CS-13,CS-14)	100	40	62	--	--	--	100	40	62	5	B
PRACTICAL (BASED ON CS-15,CS-16)	100	40	72	--	--	--	100	40	72	5	A

RESULT - PASS			TOTAL 600 343		
Semester Grade Performance Average			Cumulative Grade Performance Average		
Credit	Earned Grade Point	SGPA	Credit	Earned Grade Point	CGPA
30	171.5	5.717	90	589.5	6.55

Rajkot - 360 005, Gujarat, INDIA.

Date of Issue : 30/10/2015

(b)(6)

Controller of Examinations

PASSING CERTIFICATE

I certify that Shri / Smt. / Kumari [REDACTED] [REDACTED] has appeared at **BACHELOR OF COMPUTER APPLICATION SEMESTER - III** examination held by the Saurashtra University, Rajkot. His / Her Enrollment No, Month & Year of Examination and Class obtained are as mentioned here below.

Enrollment No.	Month and Year of Examination	Class Obtained
[REDACTED]	DEC - 2014	PASS

Note : No change in any entry is to be made except by the authority issuing the certificate and that the infringement of the rule will be severely dealt with.



SAURASHTRA UNIVERSITY

Accredited by NAAC with A Grade

University Campus, Rajkot - 360 005 INDIA. URL : www.saurashtrauniversity.edu

STATEMENT OF MARKS



Certificate showing the number of marks obtained by Shri / Smt. / Kumari		GAC : [REDACTED]
[REDACTED]		Sr.No [REDACTED]
In each head of passing at the BACHELOR OF COMPUTER APPLICATION SEMESTER - IV		
College / Department	65001 - JAWAHARLAL NEHRU HOMOEOPATHIC MEDICAL COLLEGE, LIMDA	
Enrollment No.	Examination held in	Examination Centre
[REDACTED]	APRIL - 2015	65001, JAWAHARLAL COLL

Subject Name	External Marks			Internal Marks			Total Marks			CREDIT	GRADE
	Max.	Min.	Obt.	Max.	Min.	Obt.	Max.	Min.	Obt.		
CS-20 PROGRAMMING WITH C#	70	28	34	30	06	23	100	40	57	5	C
CS-19 PROGRAMMING WITH JAVA	70	28	28	30	06	21	100	40	49	5	D
CS-21 NETWORK TECHNOLOGY AND ADMINISTRATION	70	28	32	30	06	17	100	40	49	5	D
CS-22 OPERATING SYSTEM CONCEPTS WITH UNIX/LINUX	70	28	28	30	06	20	100	40	48	5	D
CS-23 PRACTICAL BASED ON CS-19	100	40	89	--	--	--	100	40	89	5	O
CS-24 PRACTICAL BASED ON CS-20	100	40	60	--	--	--	100	40	60	5	B

RESULT - PASS

TOTAL 600 352

Semester Grade Performance Average			Cumulative Grade Performance Average		
Credit	Earned Grade Point	SGPA	Credit	Earned Grade Point	CGPA
30	176	5.867	120	765.5	6.379

Rajkot - 360 005, Gujarat, INDIA.

Date of Issue : 30/10/2015

(b)(6)

Controller of Examinations

PASSING CERTIFICATE

I certify that Shri / Smt. / Kumari [REDACTED] has appeared at **BACHELOR OF COMPUTER APPLICATION SEMESTER - IV** examination held by the Saurashtra University, Rajkot. His / Her Enrollment No, Month & Year of Examination and Class obtained are as mentioned here below.

Enrollment No.	Month and Year of Examination	Class Obtained
[REDACTED]	APRIL - 2015	PASS

Note : No change in any entry is to be made except by the authority issuing the certificate and that the infringement of the rule will be severely dealt with.



SAURASHTRA UNIVERSITY

Accredited by NAAC with A Grade

University Campus, Rajkot - 360 005 INDIA. URL : www.saurashtrauniversity.edu

STATEMENT OF MARKS



Certificate showing the number of marks obtained by Shri / Smt. / Kumari [REDACTED]		GAC : [REDACTED] Sr.No : [REDACTED]
In each head of passing at the BACHELOR OF COMPUTER APPLICATION SEMESTER - V		[REDACTED]
College / Department	65001 - JAWAHARLAL NEHRU HOMOEOPATHIC MEDICAL COLLEGE, LIMDA	
Enrollment No. [REDACTED]	Examination held in OCT - 2015	

Subject Name	External Marks			Internal Marks			Total Marks			CREDIT	GRADE
	Max.	Min.	Obt.	Max.	Min.	Obt.	Max.	Min.	Obt.		
CS-25 ADVANCE JAVA PROGRAMMING(J2EE)	70	28	28	30	06	22	100	40	50	5	C
CS-26 PROGRAMMING WITH ASP.NET	70	28	44	30	06	19	100	40	63	5	B
CS-27 WEB SEARCHING TECHNOLOGY & SEARCH ENGINE OPTIMIZATION	70	28	34	30	06	21	100	40	55	5	C
CS-28 PRACTICAL-1 BASED ON CS-25	100	40	78	--	--	--	100	40	78	5	A
CS-29 PRACTICAL-2 BASED ON CS-26 AND CS-27	100	40	56	--	--	--	100	40	56	5	C
CS-30 PROJECT VIVA	100	40	79	--	--	--	100	40	79	5	A

RESULT - PASS

TOTAL 600 381

Semester Grade Performance Average			Cumulative Grade Performance Average		
Credit	Earned Grade Point	SGPA	Credit	Earned Grade Point	CGPA
30	190.5	6.35	150	956	6.373

Rajkot - 360 005, Gujarat, INDIA.

Date of Issue : 19/11/2015

(b)(6)

Controller of Examinations

PASSING CERTIFICATE

I certify that Shri / Smt. / Kumari [REDACTED] [REDACTED] has appeared at **BACHELOR OF COMPUTER APPLICATION SEMESTER - V** examination held by the Saurashtra University, Rajkot.
His / Her Enrollment No, Month & Year of Examination and Class obtained are as mentioned here below.

Enrollment No. [REDACTED]	Month and Year of Examination OCT - 2015	Class Obtained PASS
------------------------------	--	-------------------------------

Note : No change in any entry is to be made except by the authority issuing the certificate and that the infringement of the rule will be severely dealt with.



SAURASHTRA UNIVERSITY

Accredited by NAAC with A Grade

University Campus, Rajkot - 360 005 INDIA. URL : www.saurashtrauniversity.edu

STATEMENT OF MARKS



Certificate showing the number of marks obtained by Shri / Smt. / Kumari			GAC : [REDACTED]
[REDACTED]			Sr.No : [REDACTED]
In each head of passing at the BACHELOR OF COMPUTER APPLICATION SEMESTER - VI			
College / Department	65001 - JAWAHARLAL NEHRU HOMOEOPATHIC MEDICAL COLLEGE, LIMDA		
Enrollment No.	Examination held in	Examination Centre	
[REDACTED]	MARCH - 2016	65001, JAWAHARLAL COLL	

Subject Name	External Marks			Internal Marks			Total Marks			CREDIT	GRADE
	Max.	Min.	Obt.	Max.	Min.	Obt.	Max.	Min.	Obt.		
CS-31 MOBILE COMPUTING USING ANDROID AND IPHONE	70	28	29	30	06	18	100	40	47	5	D
CS-32 DATA WAREHOUSING AND DATAMINIG	70	28	31	30	06	22	100	40	53	5	C
CS-33 ADMINISTRATION OF SQL SERVER 2012	70	28	37	30	06	20	100	40	57	5	C
CS-34 PRACTICAL-1 (BASE ON CS-31)	100	40	90	--	--	--	100	40	90	5	O+
CS-35 PRACTICAL-2 (BASE ON CS-32 AND CS-33)	100	40	82	--	--	--	100	40	82	5	O
CS-36 PROJECT VIVA	100	40	80	--	--	--	100	40	80	5	O
SEMESTER - I							500		331	PASS	
SEMESTER - II							500		335	PASS	
SEMESTER - III							600		343	PASS	
SEMESTER - V							600		381	PASS	
SEMESTER - IV							600		352	PASS	
SEMESTER - VI							600		409	PASS	
RESULT - FIRST CLASS							TOTAL	3400	2151		

Semester Grade Performance Average				Cumulative Grade Performance Average		
	Credit	Earned Grade Point	S.G.P.A	Credit	Earned Total Grade Point	C.G.P.A
Sem - I	30	210.00	7.000	180	1160.50	6.447
Sem - II	30	208.00	6.933			
Sem - III	30	171.50	5.717			
Sem - IV	30	176.00	5.867			
Sem - V	30	190.50	6.350			
Sem - VI	30	204.50	6.817			

Rajkot - 360 005, Gujarat, INDIA.

Date of Issue : 16/05/2016

(b)(6)

Controller of Examinations

PASSING CERTIFICATE

I certify that Shri / Smt. / Kumari [REDACTED]
has appeared at **BACHELOR OF COMPUTER APPLICATION SEMESTER - VI**
examination held by the Saurashtra University, Rajkot.

His / Her Enrollment No, Month & Year of Examination and Class obtained are as mentioned here below.

Enrollment No.	Month and Year of Examination	Class Obtained
[REDACTED]	MARCH - 2016	FIRST CLASS

Note : No change in any entry is to be made except by the authority issuing the certificate and that the infringement of the rule will be severely dealt with.



WWW.WES.ORG

P.O. Box 5087, Bowling Green Station
New York, NY 10274-5087
U.S.A
Tel: 212-966-6311 Fax: 212-739-6120
Email: www.wes.org/contact.asp

27-Oct-2016

Reference#: [REDACTED]

World Education Services is pleased to provide you with the enclosed credential evaluation report
(Reference No. [REDACTED]).

A WES evaluation report reflects our expertise in international education systems and our best judgment of your academic qualifications. WES evaluates formal academic qualifications (degrees, diplomas, certificates and transcripts) awarded by secondary and post-secondary institutions. WES does not evaluate trade, occupational or industrial qualifications therefore they are not included in our evaluation reports.

If you have any questions about the evaluation report, please contact the Director of Evaluations in writing. To protect your privacy, World Education Services staff is not authorized to discuss evaluations over the telephone.

Sincerely,
World Education Services

Attachments

BY UPS 2 DAY AIR LETTER



* 9 5 8 5 1 6 6 *

CREDENTIAL EVALUATION AND AUTHENTICATION REPORT

Name: [REDACTED]
Date of Birth: [REDACTED]

Date : October 27, 2016
Ref #: [REDACTED]
Page: 1 of 3

U.S. EQUIVALENCY SUMMARY

Bachelor's degree from a regionally accredited institution

CREDENTIAL ANALYSIS

- | | |
|-----------------------------------|---|
| Credential Authentication: | <i>Official transcripts were sent directly by the institution</i> |
| Country: | India |
| Credential: | Bachelor of Computer Applications |
| Year: | 2016 |
| Awarded by: | Saurashtra University |
| Institution Status: | Accredited |
| Admission requirements: | High school graduation |
| Length of program: | Three years |
| Major/Specialization: | Computer Applications |
| U.S. Equivalency: | Bachelor's degree |





WORLD EDUCATION SERVICES

COURSE-BY-COURSE ANALYSIS

Name:

Date of Birth:

Date : October 27, 2016

Ref #:

Page: 2 of 3

INSTITUTIONS - DATES - SUBJECTS

U.S.
Semester
Credits U.S.
Grades

Saurashtra University

2013-2014

(L) Communication Skills	4.5	B
(L) Problem Solving Methodologies and Programming in C	4.5	B
(L) Computer Fundamentals and Emerging Technology	4.5	B
(L) Networking and Internet Environment	4.5	B
(L) Computer Lab PC Software	1.5	A
(L) Computer Lab	1.5	A
(L) Advanced C and Data Structure	4.5	B
(L) Developing Application Using Visual Basic	4.5	B
(L) Computer Organization and Architecture	4.5	B
(L) Mathematical and Statistical Foundations of Computer Science	4.5	A
(L) Computer Lab	1.5	A
(L) Computer Lab	1.5	A

2014-2015

(L) System Analysis and Design, Software Quality Assurance and Testing	4.5	B
(L) C++ and Object Oriented Programming	4.5	C
(L) Relational Database Management Systems Using Oracle	4.5	B
(L) Web Development Using PHP	4.5	C
(L) Computer Lab	1.5	B
(L) Computer Lab	1.5	A
(L) Programming with C#	4.5	B
(L) Programming with Java	4.5	C
(L) Network Technology and Administration	4.5	C
(L) Operating System Concepts with UNIX/Linux	4.5	C
(L) Computer Lab	1.5	A
(L) Computer Lab	1.5	B

2015-2016

(U) Advanced Java Programming	4.5	B
(U) Programming with ASP.NET	4.5	B
(U) Web Searching Technology and Search Engine Optimization	4.5	B
(U) Computer Lab	1.5	A
(U) Computer Lab	1.5	B
(U) Project	4.5	A

(Continued on next page)



COURSE-BY-COURSE ANALYSIS

Name: [REDACTED]
Date of Birth: [REDACTED]

Date : October 27, 2016
Ref #: [REDACTED]
Page: 3 of 3

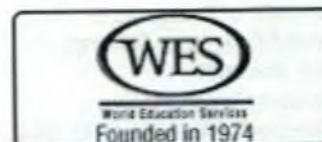
INSTITUTIONS - DATES - SUBJECTS

	U.S. Semester Credits	U.S. Grades
(U) Mobile Computing Using Android and iPhone	4.5	C
(U) Data Warehousing and Data Mining	4.5	B
(U) Administration of SQL Server 2012	4.5	B
(U) Computer Lab	1.5	A
(U) Computer Lab	1.5	A
(U) Project	4.5	A

SUMMARY

Total Undergraduate Semester Credits:

126.0 GPA: 3.00



We Chancellor, Vice Chancellor and Members of Board of Governors of

Gujarat Technological University

certify that

[REDACTED]

[REDACTED]

enrollment No. [REDACTED] *of*

SAL INSTITUTE OF TECHNOLOGY & ENGINEERING RESEARCH, AHMEDABAD

has been examined for the degree of Bachelor of Engineering

and adjudged to have passed with

Cumulative Grade Point Average (C.G.P.A.) of 7.96.

The degree of

Bachelor of Engineering

ELECTRONICS & COMMUNICATION ENGINEERING

has been conferred on him / her at Ahmedabad,

in the Republic of India

on twenty second day of January two thousand fourteen

In testimony where of are set the seal of the University

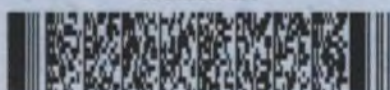
and signature of the Chancellor.



(b)(6)

[REDACTED]

0CJeLf53Fbzz



027689

Chancellor

Sr. No. 2013BE18789



GUJARAT TECHNOLOGICAL UNIVERSITY, AHMEDABAD

NR.VISHWAKARMA GOVERNMENT ENGINEERING COLLEGE NR.VISAT THREE ROADS, VISAT - GANDHINAGAR HIGHWAY CHANDKHEDA,
AHMEDABAD - 382424 - GUJARAT (INDIA).

TRANSCRIPT (BACHELOR OF ENGINEERING)

ENROLL NO.:

NAME:

COLLEGE : SAL INSTITUTE OF TECHNOLOGY & ENGINEERING RESEARCH, AHMEDABAD (067)

COURSE : ELECTRONICS & COMMUNICATION ENGINEERING

ADMISSION TYPE : Regular

CODE	SUBJECT NAME	TH	PT	CR	GR	EXAM	CODE	SUBJECT NAME	TH	PT	CR	GR	EXAM		
HRSWEEK							HRSWEEK								
SEM : 1							TRIAL : 2							SPI : 3.20	
110002	Communication Skills	1	2	3	BB	W2010	110005	Elements Of Electrical Engineering	4	2	6	BC	W2010		
110008	Maths - I	3	2	5	CC	W2010	110010	Mechanics Of Solids	3	2	5	DD	S2011		
110011	Physics	3	2	5	CC	S2011	110013	Engineering Graphics	2	4	6	CD	S2011		
SEM : 2							TRIAL : 2							SPI : 5.77	
110003	Computer Programming And Utilization	2	4	6	CC	S2011	110004	Elements Of Civil Engineering	4	2	6	BC	S2011		
110006	Elements Of Mechanical Engineering	4	2	6	CD	W2011	110007	Environmental Studies	3	0	3	BB	S2011		
110009	Maths - II	3	2	5	BC	S2011	110012	Workshop	0	4	4	AB	S2011		
SEM : 3							TRIAL : 1							SPI : 7.53	
130001	Mathematics-III	3	2	5	BB	W2011	130701	Digital Logic Design	4	2	6	BC	W2011		
130901	Circuits And Networks	4	2	6	BB	W2011	131101	Basic Electronics	4	2	6	BC	W2011		
131102	Simulation And Design Tools	0	2	2	BB	W2011	131103	Electronics Workshop	0	2	2	AA	W2011		
131701	Electrical Machines	3	0	3	CC	W2011									
SEM : 4							TRIAL : 1							SPI : 6.27	
140001	Mathematics-IV	3	2	5	DD	S2012	140002	Management-I	2	0	2	BC	S2012		
140701	Microprocessor And Interfacing	3	2	5	BB	S2012	140704	Object Oriented Concepts And Programming	4	2	6	CD	S2012		
141101	Advance Electronics	4	2	6	BC	S2012	141701	Control Theory	4	2	6	BC	S2012		
SEM : 5							TRIAL : 1							SPI : 7.47	
150001	Management - II	2	0	2	AB	W2012	150706	Visual Basic Application & Programming	4	2	6	BC	W2012		
151001	Microcontroller And Interfacing	3	2	5	AB	W2012	151002	Engineering Electromagnetics	3	0	3	BC	W2012		
151003	Integrated Circuits And Applications	4	2	6	BC	W2012	151004	Electronic Communication	4	2	6	CC	W2012		
151005	Electronics Measurements And Instrumentation Laboratory	0	2	2	AA	W2012									
SEM : 6							TRIAL : 1							SPI : 7.80	
161001	Digital Communication	4	2	6	BC	S2013	161002	Audio - Video Systems	4	2	6	BB	S2013		
161003	Antenna & Wave Propogation	4	2	6	CC	S2013	161004	VLSI Technology And Design	4	2	6	AA	S2013		
161005	Optical Communication	4	2	6	BB	S2013									
SEM : 7							TRIAL : 1							SPI : 7.62	
170001	Project - I	0	4	4	AB	W2013	171001	Microwave Engineering	3	2	5	CC	W2013		
171002	Power Electronics	2	2	4	BB	W2013	171003	Digital Signal Processing	4	2	6	BB	W2013		
171004	Wireless Communication	4	2	6	BC	W2013	171005	Embedded Systems	3	2	5	BC	W2013		
1990001	Contributor Personality Development	4	0	4	AB	W2013									
SEM : 8							TRIAL : 1							SPI : 9.00	
181101	Data Communication And Networking	4	2	6	AB	S2014	181102	Fundamentals Of Image Processing	4	2	6	AB	S2014		
181105	Project -II	0	18	18	AB	S2014									

THIS IS TO CERTIFY THAT [REDACTED] HAS CLEARED HIS/HER (BACHELOR OF ENGINEERING) IN
BRANCHELECTRONICS & COMMUNICATION ENGINEERING WITH CGPA OF 7.96 IN MAY 2013.



(b)(6)

I/C REGISTRAR





Gujarat Technological University

Ahmedabad-380015 INDIA

Semester Grade Report

Academic Year	Semester	College Code	Month & Year of Examination	Statement No.
2009-10	1	067	January - 2010	1324172

College Name	Sal Institute Of Tech. & Engg. Research, Ahmedabad		
Course	Branch Name		Branch Code
Bachelor of Engineering	Electronics & Communication Engineering		11

Statement showing the grades obtained by
[REDACTED]

Enrolment No (OLD)	Enrolment No (NEW)	Seat No
[REDACTED]	[REDACTED]	[REDACTED]

Subject Code	Subject Name	Grade INT	Course Credit	Grade	BackLog * E M I V
110002	COMMUNICATION SKILLS	BC	3	BB	- - - -
110005	ELEMENTS OF ELECTRICAL ENGINEERING	AB	6	BC	- - - -
110008	MATHS-I	BB	5	CC	- - - -
110010	MECHANICS OF SOLIDS	BB	5	FF	Y - - -
110011	PHYSICS	AB	5	FF	Y - - -
110013	ENGINEERING GRAPHICS	BB	6	FF	Y - - -

: Absent *E : External Exam * M : Mid Semester Exam * I : Internal * V : Vivo/Practical

BackLog	Sem. I	Sem. II	Sem. III	Sem. IV	Sem. V	Sem. VI	Sem. VII	Sem. VIII
	3	-	-	-	-	-	-	-

Current Semester Performance			Cumulative Performance			Result
Credits	Earned Grade Points	SPI	Earned Credits	Earned Grade Points	CPI	
30.00	96.00	3.20	30.00	96.00	3.20	FAIL

906622

8211644668



b)(6)

DATE: 15/03/2010

REGISTRAR

Gujarat Technological University

Ahmedabad-380015 INDIA

Semester Grade Report

Academic Year	Semester	College Code	Month & Year of Examination	Statement No.
2009-10	1	067	June - 2010	1457007

College Name Sal Institute Of Tech. & Engg. Research, Ahmedabad

Course	Branch Name	Branch Code
Bachelor of Engineering	Electronics & Communication Engineering	11

Enrolment No (OLD)		Enrolment No (NEW)		Seat No	
-----------------------	--	-----------------------	--	---------	--

Subject Code	Subject Name	Grade INT	Course Credit	Grade	BackLog *			
					E	M	I	V
110010	MECHANICS OF SOLIDS	BB	5	DD	-	-	-	-
110011	PHYSICS	AB	5	CC	-	-	-	-
110013	ENGINEERING GRAPHICS	BB	6	CD	-	-	-	-

Sem. I	Sem. II	Sem. III	Sem. IV	Sem. V	Sem. VI	Sem. VII	Sem. VIII
-	-	-	-	-	-	-	-

Current Semester Performance			Cumulative Performance			Result
Credits	Earned Grade Points	SPI	Earned Credits	Earned Grade Points	CPI	
16.00	80.00	0.00	30.00	176.00	5.87	PASS

1 26 10 7



2411457382

(b)(6)

DATE: 06-09-2010

REGISTRAR



Gujarat Technological University

Ahmedabad-380015 INDIA

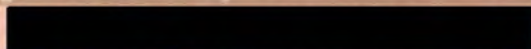
Semester Grade Report

Academic Year	Semester	College Code	Month & Year of Examination	Statement No.
2009-10	2	067	June - 2010	1500841

College Name	Sal Institute Of Tech. & Engg. Research, Ahmedabad
--------------	--

Course	Branch Name	Branch Code
Bachelor of Engineering	Electronics & Communication Engineering	11

Statement showing the grades obtained by



Enrolment No (OLD)	Enrolment No (NEW)	Seat No

Subject Code	Subject Name	Grade INT	Course Credit	Grade	BackLog * E M I V
110003	COMPUTER PROGRAMMING & UTILIZATION	AB	6	CC	- - - -
110004	ELEMENTS OF CIVIL ENGINEERING	AA	6	BC	- - - -
110006	ELEMENTS OF MECHANICAL ENGINEERING	BB	6	FF	Y - - -
110007	ENVIRONMENTAL STUDIES	AA	3	BB	- - - -
110009	MATHS-II	AB	5	BC	- - - -
110012	WORKSHOP		4	AB	- - - -

BackLog	Sem. I	Sem. II	Sem. III	Sem. IV	Sem. V	Sem. VI	Sem. VII	Sem. VIII
	-	1	-	-	-	-	-	-

Current Semester Performance			Cumulative Performance			Result
Credits	Earned Grade Points	SPI	Earned Credits	Earned Grade Points	CPI	
30.00	173.00	5.77	60.00	349.00	5.82	FAIL

169941

2412078216



(b)(6)

DATE: 06-09-2010

REGISTRAR



Gujarat Technological University

Ahmedabad, INDIA

(Remedial Exam)

Semester Grade Report

Academic Year	Month & Year of Examination	Semester	Statement No.
2010-11	December - 2010	2	1634143

College Code & Name	067 SAL INSTITUTE OF TECHNOLOGY & ENGINEERING RESEARCH, AHMEDABAD
---------------------	---

Course	Branch Name	Branch Code
Bachelor of Engineering	Electronics & Communication Engineering	11

Student's Name

[REDACTED]

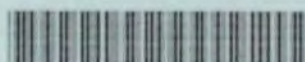
Enrolment No (OLD)	Enrolment No (NEW)	Seat No
[REDACTED]	[REDACTED]	[REDACTED]

Subject Code	Subject Name	Grade INT	Course Credit	Grade	BackLog * E M I V
110006	ELEMENTS OF MECHANICAL ENGINEERING	BB	6	CD	- - - -

Sem. I	Sem. II	Sem. III	Sem. IV	Sem. V	Sem. VI	Sem. VII	Sem. VIII
-	-	-	-	-	-	-	-

Semester Performance Index			Cumulative Performance Index			Result
Credits	Earned Grade Points	SPI	Earned Credits	Earned Grade Points	CPI	
6	30	-	90	605	6.72	PASS

3 1 2 2 4 3



DATE: 28-03-2011



4511634806

(b)(6)

REGISTRAR



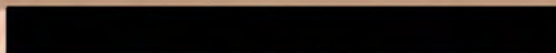
Gujarat Technological University

Ahmedabad, INDIA

Semester Grade Report

Academic Year	Month & Year of Examination	Semester	Statement No.
2010-11	December - 2010	3	1687969
College Code & Name	067 SAL INSTITUTE OF TECHNOLOGY & ENGINEERING RESEARCH, AHMEDABAD		
Course	Branch Name	Branch Code	
Bachelor of Engineering	Electronics & Communication Engineering	11	

Student's Name



Enrolment No (OLD)		Enrolment No (NEW)		Seat No	
--------------------	--	--------------------	--	---------	--

Subject Code	Subject Name	Grade INT	Course Credit	Grade	BackLog * E M I V
130001	MATHEMATICS-3	AB	5	BB	- - - -
130701	DIGITAL LOGIC DESIGN	AB	6	BC	- - - -
130901	CIRCUITS AND NETWORKS	BB	6	BB	- - - -
131101	BASIC ELECTRONICS	CC	6	BC	- - - -
131102	SIMULATION AND DESIGN TOOLS		2	BB	- - - -
131103	ELECTRONICS WORKSHOP		2	AA	- - - -
131701	ELECTRICAL MACHINES	BB	3	CC	- - - -

BackLog	Sem. I	Sem. II	Sem. III	Sem. IV	Sem. V	Sem. VI	Sem. VII	Sem. VIII
	-	1	-	-	-	-	-	-

Semester Performance Index			Cumulative Performance Index			Result
Credits	Earned Grade Points	SPI	Earned Credits	Earned Grade Points	CPI	
30	226	7.53	90	575	6.39	PASS

365579



DATE: 14-03-2011



9432441844

(b)(6)

REGISTRAR



Gujarat Technological University

Ahmedabad, INDIA

Semester Grade Report

Academic Year	Month & Year of Examination	Semester	Statement No.
2010-11	MAY - 2011	4	1817452

College Code & Name	067 SAL INSTITUTE OF TECHNOLOGY & ENGINEERING RESEARCH, AHMEDABAD
---------------------	---

Course	Branch Name	Branch Code
Bachelor of Engineering	Electronics & Communication Engineering	11

Student's Name
[REDACTED]

Enrolment No (OLD)	Enrolment No (NEW)	Seat No
[REDACTED]	[REDACTED]	[REDACTED]

Subject Code	Subject Name	Grade Int	Course Credit	Grade	BackLog * E M I V
140001	Mathematics-4	AB	5	DD	- - - -
140002	Management-1	AA	2	BC	- - - -
140701	Microprocessor And Interfacing	BB	5	BB	- - - -
140704	Institute Elective-1(Object Oriented Concepts And Programming)	BC	6	CD	- - - -
141101	Advance Electronics	AA	6	BC	- - - -
141701	Control Theory	AB	6	BC	- - - -

BackLog	Sem. I	Sem. II	Sem. III	Sem. IV	Sem. V	Sem. VI	Sem. VII	Sem. VIII
	-	-	-	-	-	-	-	-

Credits	Earned Grade Points	SPI	Earned Credits	Earned Grade Points	CPI	Result
30	188	6.27	120	793	6.61	
Cumulative Grade Point Average ->			-	-	-	PASS

495152



DATE: 22-08-2011



8342445425

(b)(6)

REGISTRAR



Gujarat Technological University

Ahmedabad, INDIA

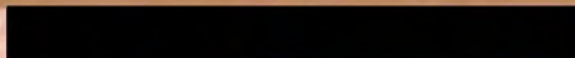
Semester Grade Report

Academic Year	Month & Year of Examination	Semester	Statement No.
2011-2012	JANUARY-2012	5	1113136232

College Code & Name 067 SAL INSTITUTE OF TECHNOLOGY & ENGINEERING RESEARCH, AHMEDABAD

Course	Branch Name	Branch Code
BACHELOR OF ENGINEERING	Electronics & Communication Engineering	11

Student's Name



Enrolment No (OLD)	Enrolment No (NEW)	Seat No
[Redacted]	[Redacted]	[Redacted]

Subject Code	Subject Name	Grade INT	Course Credit	Grade	BackLog * E M I V
150001	Management - II	BC	2	AB	- - - -
150706	Visual Basic Application & Programming	BC	6	BC	- - - -
151001	Microcontroller And Interfacing	AB	5	AB	- - - -
151002	Engineering Electromagnetics	AA	3	BC	- - - -
151003	Integrated Circuits And Applications	AB	6	BC	- - - -
151004	Electronic Communication	AB	6	CC	- - - -
151005	Electronics Measurements And Instrumentation Laboratory		2	AA	- - - -

Sem. I	Sem. II	Sem. III	Sem. IV	Sem. V	Sem. VI	Sem. VII	Sem. VIII
-	-	-	-	-	-	-	-

Credits	Earned Grade Points	SPI	Earned Credits	Earned Grade Points	CPI	Result
30	224	7.47	150	1017	6.78	
Cumulative Grade Point Average ->			30	224	7.47	PASS

1113636232



DATE: 16/04/2012



6463814533

(b)(6)

REGISTRAR



Gujarat Technological University

Ahmedabad, INDIA

Semester Grade Report

Academic Year	Month & Year of Examination	Semester	Statement No.
2011-2012	MAY-2012	6	2113133178

College Code & Name 067 SAL INSTITUTE OF TECHNOLOGY & ENGINEERING RESEARCH, AHMEDABAD

Course	Branch Name	Branch Code
BACHELOR OF ENGINEERING	ELECTRONICS & COMMUNICATION ENGINEERING	11

Student's Name

Enrolment No (OLD)	Enrolment No (NEW)	Seat No

Subject Code	Subject Name	Grade INT	Course Credit	Grade	BackLog * E M I V
161001	Digital Communication	AB	6	BC	- - - -
161002	Audio - Video Systems	BB	6	BB	- - - -
161003	Antenna & Wave Propagation	BB	6	CC	- - - -
161004	VLSI Technology And Design	AB	6	AA	- - - -
161005	Optical Communication	CC	6	BB	- - - -

Sem. I	Sem. II	Sem. III	Sem. IV	Sem. V	Sem. VI	Sem. VII	Sem. VIII
-	-	-	-	-	-	-	-

Credits	Earned Grade Points	SPI	Total Credits	Earned Grade Points	CPI	Result
30	234	7.80	180	1251	6.95	
Cumulative Grade Point Average ->			60	458	7.63	PASS

2113333178

5473828992



DATE: 13-August-2012



(b)(6)

REGISTRAR



Gujarat Technological University

Ahmedabad, INDIA

Semester Grade Report

Academic Year	Month & Year of Examination	Semester	Statement No.
2012-2013	DEC-2012	7	2048539195

College Code & Name 067 SAL INSTITUTE OF TECHNOLOGY & ENGINEERING RESEARCH, AHMEDABAD

Course	Branch Name	Branch Code
BACHELOR OF ENGINEERING	ELECTRONICS & COMMUNICATION ENGINEERING	11

Student's Name

Enrolment No (OLD)	Enrolment No (NEW)	Seat No

Subject Code	Subject Name	Grade INT	Course Credit	Grade	BackLog * E M I V
170001	Project - I		4	AB	- - - -
171001	Microwave Engineering		5	CC	- - - -
171002	Power Electronics		4	BB	- - - -
171003	Digital Signal Processing		6	BB	- - - -
171004	Wireless Communication		6	BC	- - - -
171005	Embedded Systems		5	BC	- - - -
1990001	Contributor Personality Development		4	AB	- - - -

Sem. I	Sem. II	Sem. III	Sem. IV	Sem. V	Sem. VI	Sem. VII	Sem. VIII
-	-	-	-	-	-	-	-

Credits	Earned Grade Points	SPI	Total Credits	Earned Grade Points	CPI	Result
34	259	7.62	214	1510	7.06	
Cumulative Grade Point Average ->			94	717	7.63	PASS

2048589195

3419245275



DATE: 07-March-2013



(b)(6)

REGISTRAR



Gujarat Technological University

Ahmedabad, INDIA

Semester Grade Report

Academic Year	Month & Year of Examination	Semester	Statement No.
2012-2013	MAY - 2013	8	1057141133

College Code & Name	067 SAL INSTITUTE OF TECHNOLOGY & ENGINEERING RESEARCH, AHMEDABAD
---------------------	---

Course	Branch Name	Branch Code
BACHELOR OF ENGINEERING	ELECTRONICS & COMMUNICATION ENGINEERING	11

Student's Name	[REDACTED]
----------------	------------

Enrolment No (OLD)	[REDACTED]	Enrolment No (NEW)	[REDACTED]	Seat No	[REDACTED]
--------------------	------------	--------------------	------------	---------	------------

Subject Code	Subject Name	Course Credit	Grade	BackLog * E M I V
181101	Data Communication And Networking	6	AB	- - - -
181102	Fundamentals Of Image Processing	6	AB	- - - -
181105	Project -II	18	AB	- - - -

BackLog	Sem. I	Sem. II	Sem. III	Sem. IV	Sem. V	Sem. VI	Sem. VII	Sem. VIII
-	-	-	-	-	-	-	-	-

Credits	Earned Grade Points	SPI	Total Credits	Earned Grade Points	CPI	Result
30	270	9.00	244	1780	7.30	
Cumulative Grade Point Average ->			124	987	7.96	PASS

1057141133

2437871276



DATE: 05-July-2013



(b)(6)

REGISTRAR

EVALUATION WORLD LLC.

Credential Evaluation Service
www.evaluationworld.com

105-501 Silverside Rd,
Wilmington, DE 19809 USA
Phone: +1 302 504 4410
Fax: +1 302 397 0555

NAME: [REDACTED]

DATE: April 29, 2016

DATE OF BIRTH: [REDACTED]

PAGE: 1 of 5

ACADEMIC CREDENTIAL EVALUATION REPORT

U. S. EQUIVALENCY:

Education of [REDACTED] is equivalent to a Bachelor of Science in Electronics and Telecommunication Engineering earned at a Regionally Accredited College or University in the United States of America that offers the program.

ACADEMIC CREDENTIALS:

Credential:	Bachelor of Engineering in Electronics and Communication Engineering
Institution:	Gujarat Technological University
Country:	India
Date Awarded:	January 22, 2014
Duration:	2009-2013 (4-year undergraduate program)
Purpose:	Education

AFFIDAVIT OF ACCURACY:

Evaluation World certifies that this evaluation of educational equivalence, based on credentials from Gujarat Technological University, recognized and accredited through the University Grants Commission, India, member country of UNESCO and member of the United Nations, is true and correct according to the content of the documents submitted

Evaluation World adheres to the professional code of ethics and practice established for research for international education including the standards set forth by the National Council on the Evaluation of Foreign Academic Credentials.

Reviewing the academic history, it is evident that [REDACTED] has satisfied the requirements that are substantially similar to those of an accredited institution of higher education in the United States. The evaluation of [REDACTED] has been reviewed and approved by me, Sunil Vaswani, this day of April 29, 2016.

(b)(6)

Evaluator: Sunil Vaswani

The evaluation was prepared using copies of documents.
The receiving office or individual must request original documents.

Sunil Vaswani is a member of:

NAFSA
Association of International Educators
www.nafsa.org

AEA
American Evaluation Association
www.eval.org



EVALUATION WORLD LLC.

Credential Evaluation Service
www.evaluationworld.com

105-501 Silverside Rd,
Wilmington, DE 19809 USA
Phone: +1 302 504 4410
Fax: +1 302 397 0555

NAME: [REDACTED]

DATE: April 29, 2016

DATE OF BIRTH: [REDACTED]

PAGE: 2 of 5

COURSE-BY-COURSE EVALUATION:

The following evaluation reflects the academic credentials attained by [REDACTED] Rajendrakumar. This is an analysis of [REDACTED] course work in terms of U.S. courses, semester credit hours and grades at Gujarat Technological University, India.

- [REDACTED] completed a 4-year full-time Bachelor of Engineering program in Electronics and Communication Engineering at Gujarat Technological University from 2009-2013. Gujarat Technological University is a statewide institution affiliating many engineering, pharmacy, and management colleges and universities across the western Indian Districts of Gujarat. The university is headed by the state government and came into existence in May 2007.
- Enrollment in the above-mentioned program requires graduation from high school which is the equivalent of graduation from a college preparatory program at an accredited high school in the United States. Students are selected for admission into various courses through special entrance tests, through interviews, through academic record or through a combination of the aforesaid.
- In 2013, [REDACTED] completed coursework and examinations towards the undergraduate program at Gujarat Technological University and was awarded the Bachelor of Engineering degree in Electronics and Communication Engineering on January 22, 2014. Content of the program is comprehensive, wide-ranging and structured on typical lines of a bachelor's degree course. We consider studies at the Gujarat Technological University to be comparable in our opinion to studies undertaken at a regionally accredited institution of post-secondary education in the United States.

<u>Course Information – subjects, dates and institutions</u>	<u>U.S. Semester Credits</u>	<u>U.S. Grade Equivalent</u>
<u>Gujarat Technological University</u>		
<u>Bachelor of Engineering in Electronics and Communication Engineering</u>		
<u>2009-2013</u>		
<u>First Semester</u>		
Communication Skills	1.5	B+
Elements of Electrical Engineering	2.5	B
Maths I	2.5	B-
Mechanics of Solids	2.5	F
Physics	2.5	F
Engineering Graphics	2.5	F
<u>First Semester</u>		
Mechanics of Solids	2.5	C
Physics	2.5	B-
Engineering Graphics	2.5	C
<u>Second Semester</u>		
Computer Programming and Utilization	2.5	B-
Elements of Civil Engineering	2.5	B
Elements of Mechanical Engineering	2.5	F
Environmental Studies	1.5	B+
Maths II	2.5	B
Workshop	2.0	A
<u>Second Semester</u>		
Elements of Mechanical Engineering	2.5	C
<u>Third Semester</u>		
Mathematics III	2.5	B+
Digital Logic Design	2.5	B

Sunil Vaswani is a member of:

NAFSA
Association of International Educators
www.nafsa.org

AEA
American Evaluation Association
www.eval.org

EVALUATION WORLD LLC.

Credential Evaluation Service
www.evaluationworld.com

105-501 Silverside Rd,
Wilmington, DE 19809 USA
Phone: +1 302 504 4410
Fax: +1 302 397 0555

NAME: [REDACTED]

DATE: April 29, 2016

DATE OF BIRTH: [REDACTED]

PAGE: 3 of 5

Circuits and Networks	2.5	B+
Basic Electronics	2.5	B
Simulation and Design Tools	1.0	B+
Electronics Workshop	1.0	A
Electrical Machines	1.5	B-
<u>Fourth Semester</u>		
Mathematic IV	2.5	C
management I	1.0	B
Microprocessor and Interfacing	2.5	B+
Institute Elective I (Object Oriented Concepts and Programming)	2.5	C
Advance Electronics	2.5	B
Control Theory	2.5	B
<u>Fifth Semester</u>		
Management II	1.0	A
Visual Basic Application and Programming	2.5	B
Microcontroller and Interfacing	2.5	A
Engineering Electromagnetic	1.5	B
Integrated Circuits and Applications	2.5	B
Electronic Communication	2.5	B-
Electronics Measurements and Instrumentation Laboratory	1.0	A
<u>Sixth Semester</u>		
Digital Communication	2.5	B
Audio - Video Systems	2.5	B+
Antenna and Wave Propagation	2.5	B-
VLSI Technology and Design	2.5	A
Optical Communication	2.5	B+
<u>Seventh Semester</u>		
Project I	2.0	A
Microwave Engineering	2.5	B-
Power Electronics	2.0	B+
Digital Signal Processing	2.5	B+
Wireless Communication	2.5	B
Embedded Systems	2.5	B
Contributor Personality Development	2.0	A
<u>Eighth Semester</u>		
Data Communication and Networking	2.5	A
Fundamentals of Image Processing	2.5	A
Project II	8.5	A

Level of Study: Undergraduate

U.S. Semester Credits: 120.0

U.S. GPA: 2.89

One semester hour represents one fifty-minute class period per week for one semester of fifteen weeks.

Sunil Vaswani is a member of:

NAFSA
Association of International Educators
www.nafsa.org

AEA
American Evaluation Association
www.eval.org

EVALUATION WORLD LLC.

Credential Evaluation Service
www.evaluationworld.com

105-501 Silverside Rd,
Wilmington, DE 19809 USA
Phone: +1 302 504 4410
Fax: +1 302 397 0555

NAME: [REDACTED]

DATE: April 29, 2016

DATE OF BIRTH: [REDACTED]

PAGE: 4 of 5

Evaluation World follows the fundamental principle in the allocation of credit for completed studies that one year of full-time study at a foreign tertiary-level institution is considered equivalent to one year of full-time study at a tertiary-level institution in the United States. Thus we recommend approximately thirty semester units of credit for each year of full-time study completed at foreign institutions by scaling the units of credit down where they exceed the recommended level.

The following grade conversion scale was applied:

Grading Scale (India)	U.S. Grade Equivalence
AA	A
AB	A
BB	B+
BC	B
CC	B-
CD	C
DD	C
FF	F

Equivalency Summary

On the basis of the credibility of Gujarat Technological University, its higher education programs, the courses completed and related areas, it is the judgment of Evaluation World that Bhardwaj Sunny Rajendrakumar attained the equivalent of a **Bachelor of Science in Electronics and Telecommunication Engineering** earned at a Regionally Accredited College or University in the United States of America that offers the program.

About the Evaluator

Sunil Vaswani is Chief Evaluator of Evaluation World, an international foreign credential evaluation agency based in the USA. Vaswani is a member of professional associations like Association of International Educators, NAFSA (www.nafsa.org) and American Evaluation Association, AEA (www.eval.org). He has over twenty-five years of business experience, serving as finance manager, general manager and latterly Chief Executive Officer and Chief Operating Officer in the IT industry. He has developed particular interests in the evaluation of learning in a business context and especially in the interface between the experiences of the workplace and college credit within progressive educational programs, which work is focused in the mission of Evaluation World. Educated at Bombay and as a postgraduate, studied to Master of Business Administration and Management level at London. He has prepared over a thousand credential evaluations of international credentials for use before U.S.C.I.S., other US government bodies, private and public academic institutions and private business to establish accurate equivalencies for foreign educated individuals. He has recorded a high rate of acceptance in his evaluation work.

The Evaluation Process

To prepare a thorough and professional credential evaluation, Evaluation World:

1. Verifies the recognition of tertiary-level institutions by the Ministry of Education of the countries where the education was obtained.
2. Evaluates foreign secondary level credentials to establish U.S. high school diploma comparability.
3. Evaluates foreign tertiary level credentials to establish U.S. university degree comparability. U.S. degree equivalence is based upon the content of the program, the number of years of full-time study and the perception of the degree in the home country. Where an equivalent degree has not been obtained, credits toward a degree are based on submitted academic records, which provide either the unit credits or the clock hours of instruction. All transfer credit is based on the assumption that one-year of study or its equivalence in another country is worth no more than one year of credit at a United States institution.
4. Reviews all UNESCO treaties and standards of Good Practices adopted by member states to determine if applicant country is a party to and have adopted such treaties and standards of Good Practices.

Sunil Vaswani is a member of:

NAFSA
Association of International Educators
www.nafsa.org

AEA
American Evaluation Association
www.eval.org

EVALUATION WORLD LLC.

Credential Evaluation Service
www.evaluationworld.com

105-501 Silverside Rd,
Wilmington, DE 19809 USA
Phone: +1 302 504 4410
Fax: +1 302 397 0555

NAME: [REDACTED]

DATE: April 29, 2016

DATE OF BIRTH: [REDACTED]

PAGE: 5 of 5

5. UNESCO Recommendation on the Recognition of Studies and Qualifications in Higher Education 1993.
6. If documents presented to us are found to be inaccurate, altered, or untrue in any way, we reserve the right to notify all whom we deem to be interested parties of the details of the misinterpretation.

References:

- UNESCO/IAU Country Profiles – Education Systems: <http://www.ibe.unesco.org/en/worldwide.html>
- UNESCO/IAU International Bibliographic Database on Higher Education:
http://www.iau-hesd.net/sites/default/files/documents/bibliography_sustainable_development.pdf
- UNESCO/IAU List of World Universities:
<http://www.unesco.org/new/en/education/resources/unesco-portal-to-recognized-higher-education-institutions/>
- A Guide to Educational Systems Around the World. Washington, DC: NAFSA: National Association of International Educators.
http://www.nafsa.org/Resource_Library_Assets/Publications_Library/Online_Guide_to_Educational_Systems_Around_the_World/

Sunil Vaswani is a member of:

NAFSA
Association of International Educators
www.nafsa.org

AEA
American Evaluation Association
www.eval.org

Narrative 4: As a very small university, we do not employ recruiters but rely on alumni and current students to recommend Si Tanka. Speaking engagements, college nights and phone inquiries are handled by one of the following staff; Admissions Director, Registrar, Academic Dean or the President. At these events we provide attendees with printed information from our Catalog regarding our degree programs, admission requirements, services, retention and placement rates, class sizes and faculty. Catalogs are available for attendees to view. As we grow to 150+ students we will look into recording recruiting calls. If we cannot trust the four highest ranking staff to provide truthful information about Si Tanka University then we should close our doors as we will have no integrity. Up to this point, there have been no complaints that we are aware of to the State of South Dakota regarding any unethical recruiting. Had there been any, the State would have "been all over us."

Documentation of documents we pass out to prospective students and an email to an applicant have been uploaded.

Supporting Document 4:

2016 Si Tanka University:

Campus Retention Rate: 100%

Campus Placement Rate: 100%

Program Retention Rate:

Bachelor of Business Administration in Finance: 100%

Bachelor of Business Administration in Management: 100%

Bachelor of Information Technology in Computer Science:
100%

**Bachelor of Information Technology in Management
Information Systems:** 100%

Master of Business Administration in Finance: 100%

Master of Business Administration in Management: 100%

Master of Science in Computer Science: 100%

Program Placement Rate:

Bachelor of Business Administration in Finance: 100%

Bachelor of Business Administration in Management: 100%

Bachelor of Information Technology in Computer Science:
100%

**Bachelor of Information Technology in Management
Information Systems:** N/A

Master of Business Administration in Finance: 100%

Master of Business Administration in Management: 100%

Master of Science in Computer Science: 100%

Si Tanka University Admissions Requirements and Tuition

- Bachelor's of business administration in finance –

Admissions Requirements:

1. Completed/signed application form;
2. Non-refundable \$75 application fee;
3. Secondary or high school transcript or diploma in English;
4. Test results of the Scholastic Aptitude Test (SAT) or American College Testing Program (ACT) (for reference and guidance) (Optional);
5. College transcripts if you have previous college credits. Transcripts must be in English;
6. Two letters of recommendation from the applicant's principal, teachers, employers or guidance counselor.

Tuition and fees: \$43,800

- Bachelor's of business administration in management –

Admissions Requirements:

1. Completed/signed application form;
2. Non-refundable \$75 application fee;
3. Secondary or high school transcript or diploma in English;
4. Test results of the Scholastic Aptitude Test (SAT) or American College Testing Program (ACT) (for reference and guidance) (Optional);
5. College transcripts if you have previous college credits. Transcripts must be in English;
6. Two letters of recommendation from the applicant's principal, teachers, employers or guidance counselor.

Tuition and fees: \$43,800

- Bachelor's of science in information technology - computer science

Admissions Requirements:

1. Completed/signed application form;
2. Non-refundable \$75 application fee;
3. Secondary or high school transcript or diploma in English;
4. Test results of the Scholastic Aptitude Test (SAT) or American College Testing Program (ACT) (for reference and guidance) (Optional);
5. College transcripts if you have previous college credits. Transcripts must be in English;
6. Two letters of recommendation from the applicant's principal, teachers, employers or guidance counselor.

Tuition and fees: \$43,800

- Bachelor's of science in information technology – management of information systems

Admissions Requirements:

1. Completed/signed application form;
2. Non-refundable \$75 application fee;
3. Secondary or high school transcript or diploma in English;
4. Test results of the Scholastic Aptitude Test (SAT) or American College Testing Program (ACT) (for reference and guidance) (Optional);
5. College transcripts if you have previous college credits. Transcripts must be in English;
6. Two letters of recommendation from the applicant's principal, teachers, employers or guidance counselor.

Tuition and fees: \$43,800

- Master's of business administration in finance

Admissions Requirements:

1. Completed/signed application form;
2. Non-refundable \$75 application fee;
3. College transcripts in English;
4. Have a bachelor's degree from an accredited institution or the equivalent from a foreign college or university;
5. Have a 2.5 G.P.A or above. If an applicant's undergraduate G.P.A. is less than 2.5, extensive review and approval from the Admissions Committee is required.
6. Two letters of recommendation from the applicant's principal, teachers, employers or guidance counselor.
7. If potential graduate students have taken the GMAT or GRE and submit their scores, this will enhance the opportunity for admissions.

Tuition and fees: \$17,720

- Master's of business administration in management

Admissions Requirements:

1. Completed/signed application form;
2. Non-refundable \$75 application fee;
3. College transcripts in English;
4. Have a bachelor's degree from an accredited institution or the equivalent from a foreign college or university;
5. Have a 2.5 G.P.A or above. If an applicant's undergraduate G.P.A. is less than 2.5, extensive review and approval from the Admissions Committee is required.

6. Two letters of recommendation from the applicant's principal, teachers, employers or guidance counselor.
7. If potential graduate students have taken the GMAT or GRE and submit their scores, this will enhance the opportunity for admissions.

Tuition and fees: \$17,720

- Master's of science in computer science

Admissions Requirements:

1. Completed/signed application form;
2. Non-refundable \$75 application fee;
3. College transcripts in English;
4. Have a bachelor's degree from an accredited institution or the equivalent from a foreign college or university;
5. Have a 2.5 G.P.A or above. If an applicant's undergraduate G.P.A. is less than 2.5, extensive review and approval from the Admissions Committee is required.
6. Two letters of recommendation from the applicant's principal, teachers, employers or guidance counselor.
7. If potential graduate students have taken the GMAT or GRE and submit their scores, this will enhance the opportunity for admissions.

Tuition and fees: \$17,720



Si Tanka University

Student Recruitment Handbook

July 2016

Table of Contents

Recruitment Overview for Si Tanka University	3
Recruitment Plan Template	6
Recruitment Topics of Interest	
Quick Facts	9
Admissions	10
Cost of Attendance	13
Templates & Phone Scripts	14

Recruitment Overview for Si Tanka University

Using University's data to *drive* admissions and enrollment goals

It is extremely important to evaluate the admissions and enrollment data for the University.

Sources of data

Admissions and enrollment data for the University are available at the Admissions Office.

Uses for these data

You can use this data to identify application, acceptance and enrollment goals that are appropriate for each department. Each department's application and enrollment yield data can be used to calculate the number of applicants and accepted students you will need in order to reach an enrollment goal.

Assess the effectiveness of your department's recruitment practices

It is important to identify which recruitment activities are successful. Useful data include:

1. number of inquiries,
2. source of information generating inquiry,
3. number and types of responses sent to each inquiry,
4. number of applicants,
5. number accepted,
6. number and type of correspondence after acceptance, and
7. number enrolled.

This information can be used to review and improve recruitment practices.

Effective Communication Processes for Student Recruitment

Communication can significantly impact whether or not a student applies and enrolls. Students often commit to the first university that contacts and admits them. According to marketing studies, students need an average of 5-7 contacts through email or phone before making an enrollment decision.

Ongoing and timely communication

Ongoing multi-modal communication with potential students at each stage of the recruitment process is a must. Call and email highly qualified candidates on a set schedule and answer inquiries quickly. The communication schedule (example below) should be distributed to recruitment volunteers.

Initial contact: After the initial inquiry from a potential student, a letter/email from the department chair and from a professor in the student's area of interest should be sent.

Follow Up: Unless a response from the potential student has already been received, an additional letter/email from the department chair should be sent two weeks after the initial contact. Phone calls and

emails from current students and alumni can also occur during the follow-up process.

Application Received: A letter/email should be sent to the potential student to confirm that their application has been received. Calls and emails from faculty should also be made to the top students.

Applicant Admitted: Once admitted, the potential student should receive a letter/email and phone calls from faculty, current students, and alumni encouraging enrollment.

Website

A University's website is usually the first (and sometimes the only) point of contact for potential students. Effective websites should be up to date and communicate detailed information about admissions, funding, research interests, as well as faculty, alumni and student achievements.

Who can communicate information for recruitment purposes?

The STU Admissions Office is responsible for admissions to full-time, part-time, graduate and undergraduate courses for STU applicants. Our team of Admissions Officers and Administrators work closely together and follow standardized procedures and practices.

Involve faculty, current students and alumni in the recruitment process. With the assistance from the Admissions Office, departments can develop a recruiting handbook and PowerPoint presentation as a resource for faculty, student, and alumni volunteers. The department can disseminate these resources to recruitment volunteers to ensure that the information communicated at each information session, seminar, and university visit is accurate and consistent.

Maximize involvement of faculty, current students, and alumni

Personal connections make a difference! Encourage faculty, advanced students and alumni to take advantage of every opportunity to recruit students. Encourage them to be available for email or phone contact from potential students as well as recruit at professional conferences, graduate fairs, informal campus visits, and during research travel.

Use professional networks and establish new ones

Departments can establish contacts with department heads at other institutions to generate a list of prospective students and exchange student referrals, especially since high quality undergraduates consult faculty at their undergraduate institution for recommendations about where to apply for graduate school. Departments can also visit with their colleagues at other institutions and send letters to colleagues in the fall of each academic year to describe current research activities and student opportunities within their graduate program.

Keep recruitment records

Create a tracking database to determine where successful students are from, how they found out about the University and who their high school/undergraduate advisors were.

Registries of potential students

The University can acquire lists of prospects in order to expand their pool of prospective students. Examples are the GRE search service, Council on Undergraduate Research, McNair Scholars, Prospect 1000 and discipline specific list services or databases.

Recruitment fairs

The University can connect with potential students attending discipline-specific recruitment fairs. The University attends recruitment fairs where they provide information about degree programs and department contact information. The University also gives recruitment materials to faculty who attend recruitment fairs or events.

Information sessions, conferences and research seminars

The University can host information sessions or receptions at conferences and the University's feeder schools. Whenever faculty members are invited to give research seminars at other universities they can take program materials and conduct recruiting during their visit. Potential students can learn about degree programs and additional resources.

Ongoing communication with admitted students

Assign faculty (especially potential advisors, the graduate coordinator, and department chair), current students, and successful alumni to make contact with admitted students after the original offer is made. Respond to prospective students within 24 hours of a call or email. Communicate that you are there to answer any questions they may have. Please use a recruitment email/letter sample or a telephone script for this purpose.

Assess your recruitment practices

Survey students who were admitted into your program but did not enroll to determine why they did not enroll at STU and at which university they decided to enroll. Likewise, survey students who do enroll to find out why they did enroll in STU. The University can adjust their recruitment initiatives based on these answers.

Webinars

The University hosts "campus visit" webinars throughout the year to reach students prior to applying. This is an interactive presentation about STU's programs and admissions. Through a chat function, participants can ask questions addressed to University staff or a student panel during the webinar.

In spring 2012, the University hosted its first webinar for students accepted for Fall 2012. Information about college education at the University will be provided. Participants can ask questions addressed to University staff or a student panel during the webinar. Departments may also host a webinar for potential students. Department webinars are effective for sharing specific information about their programs, interactively answering questions from prospective students, and showcasing a panel of faculty, current students, and/or alumni.

Recruitment Plan Template

I. What are the admissions and enrollment goals for Si Tanka University?

Year	Applied	Accepted	Acceptance Rate	New Enrollees	Enrollment Rate	Total Enrollment
2010						
2011						
2012						
2013						
2014						
2015						
3 Year Average						
5 Year Average						
2016 Goal						
2017 Goal						
2018 Goal						
2019 Goal						
2020 Goal						

II. Strategies & Action Items

Strategies	Action Items	Individual(s) Responsible	Timeframe	Outcome(s)

III. Prospective Students

Name	Contact Info.	Undergrad. Inst.	Referral Source	# Times contacted via email	# Times contacted via phone	Visited Campus?	Applied?	Accepted?	Enrolled?

Quick Facts

Si Tanka University...

- is a private university licensed to offer higher education in the State of South Dakota
- offers Bachelor's and Master's degree programs

Academic offerings

- Master of Science in two disciplines
- Master of Business Administration in three disciplines
- Bachelor of Business Administration in two disciplines
- Bachelor of Science in two disciplines

Faculty

- Faculty/Student ratio is 1:9
- Faculty with terminal degrees is more than 80%

STU's academic programs have high diversity, including

5% African Americans
7% Caucasians
13% Hispanics
61% Asians

Admissions

Applicants can apply online at www.sitanka.us. Applicants are responsible for submitting application materials required for admission.

Application Procedures

Si Tanka University follows an open-door with guided placement admissions policy. The University is an affirmative action, equal opportunity institution and does not discriminate on the basis of race, sex or sexual orientation, color, age, religion, national origin, or disability in admitting students. Although potential students may apply any time, applicants are encouraged to complete the admission process by the priority enrollment due dates.

Application forms for admission to the University may be obtained from the:

Si Tanka University
5000 Broadband Lane
Sioux Falls, SD 57108
Admissions Office
Telephone: (605) 728-1529

Or, downloaded from www.sitanka.us.

Application for admission must be submitted to the Admission's Office. A nonrefundable application fee is required. It is the prospective student's responsibility to make certain that appropriate college transcripts, recommendations and financial support documents (for international students only) are provided either with the application or promptly thereafter. Until all required records are provided, the student's status will be placed as provisional. Provisional admission is intended for those who are missing admissions documents other than an application, application fee and an official transcript from the institution granting their highest completed degree. Provisional admission status may be granted upon the recommendation of an academic department. If this is the case, a student's official admission will not be completed until the University receives documents such as financial statements and proofs of English proficiency (international students), recommendation letters and official transcripts. While a student who is admitted provisionally will be allowed to enroll for his/her first quadmester, all admission provisions must be cleared by the end of the first quadmester of enrollment. If students fail to clear their provisional status by the end of their first enrolled quadmester, an administrative hold will be placed on their academic record, preventing their registration for future quadmasters, and their student status may be revoked. The University reserves the right to refuse admission to an applicant if it appears that this action is in the best interest of the applicant and/or the University.

Undergraduate Admissions

The Admissions Department places particular emphasis upon the following:

1. Completed/signed application form

2. Non-refundable \$75 application fee
3. Secondary or high school transcript
4. Test results of the Scholastic Aptitude Test (SAT) or American College Testing Program (ACT) (for reference and guidance) (Optional)
5. College transcripts
6. Two letters of recommendation from the applicant's principal, teachers, employers or guidance counselor.

Graduate Admissions

A graduate applicant must:

1. have a bachelor's degree from an accredited institution or the equivalent from a foreign college or university;
2. have a 2.5 G.P.A or above. If an applicant's undergraduate G.P.A. is less than 2.5, extensive review and approval from the Admissions Committee is required.

The administration of the University reserves the right to waive certain admission standards in exceptional cases and to provide conditional status to such students. In addition to completing the general application, the prospective student must arrange for the Admissions Office to receive the following:

1. Official transcripts of all undergraduate and graduate work completed. The official transcript should be sent directly to STU from institutions previously attended and affixed with the institution's seal(s). Transcripts submitted by a student need to be in a sealed envelope bearing the official seal.
2. Completed/signed application form;
3. Non-refundable \$75 application fee;
4. Two letters of recommendation from the applicant's professors, employers, or graduate counselor;

NOTE: The GMAT is optional for Executive MBA applicants. It is not required but strongly encouraged.

English Proficiency Requirements

English proficiency is one of the conditions for admission for all applicants whose native language is not English. They are required to submit the results of the TOEFL or IELTS as evidence of English proficiency and official scores are submitted directly to the Admissions Office. However, graduate applicants may be exempt from providing a TOEFL or IELTS score if one of the following criteria is met:

- Completion of at least two years of post-secondary full-time study in a country where English is the primary language and at an institution where English is the primary medium of instruction;

or

- Completion of a college degree in a country where English is the primary language and at an institution where English is the primary language of instruction.

If a student does not have a TOEFL score of 80 or higher and/or IELTS score of 6 or higher, he or she must take STU's English Placement Test. Students may register for it through their advisor. The English Placement Test will assess student skills and correlate them with a recommended English Proficiency Program course.

Cost of Attendance

Tuition and fees vary by degree programs. The annual tuition and fees for fulltime students are below. This is based on a student attending three of the four quadmesters.

	<i>Tuition</i>	<i>Fees</i>	<i>Total</i>
Bachelor (27 credits)	\$8,235	\$540	\$8,775
Master (18 credits)	\$6,750	\$360	\$7,110

Templates & Scripts

Sample email text from a department. This email can be done through a faculty member, a staff member, a student, or an alum.

Dear (Student's Name),

Thank you for your interest in the (Name of Program) program at Si Tanka University. You can find out more about us at www.sitanka.us. I am a(n) (alum/faculty member/staff/current student). As you know we have one of the top (Program/Area of Interest) programs in the country. Our faculty members work in several key areas, including (Examples of Areas).

You can visit www.sitanka.us for information about admissions for Undergraduate and Graduate Admissions and to apply online.

If you have any questions, please contact me at (phone number and/or email). I look forward to hearing from you.

Sample e-mail to an accepted student from an alum:

(Student's Name),

My name is _____ and I am an alumnus/alumna of Si Tanka University. As a (occupation) for (corporation/school/etc.), I understand the significance of a STU degree in today's competitive workplace.

I am available to answer any questions you may have regarding Si Tanka. You may reach me at (provide address, phone or e-mail). Please let me know if I can help in any way.

Sample telephone calls:

Encouragement to complete an application-

Introduce yourself as a STU representative who is contacting students who have expressed an interest in STU.

Hello, my name is _____ I am a STU alum/student/faculty member. I want to let you know that I am a resource for you. Do you have any questions that I might be able to answer for you or point you in the right direction?

Repeat that you are available to help. Leave your contact information. Thank the student for his/her time and wish him/her well.

Congratulatory phone call to admitted student:

Congratulations on your acceptance to Si Tanka University. I am a STU alum/student/faculty member in (program/department). I am calling to congratulate you and answer any questions about STU, you may have. (If the student does not have any questions at the present time, give them you contact information and suggest they contact you in the future with any questions he/she may have. Answer any questions they may have at that time & then give them your contact info. If you do not have the answer to their questions, tell the student you will obtain the answers & get back with them) . Thank you for your time and welcome to Si Tanka.

Sample postcard to admitted student:

(Name),

Congratulations on your acceptance to the (Department) department at Si Tanka University! As an alum/faculty member/student, I wanted to welcome you to the University. If you have any questions you can reach me at (phone and/or e-mail).

Again Congratulations!

Si Tanka University Student Services

Some of the responsibilities and programs in the Student Services Office include:

- Alumni Services
- Job placement
- Academic advising
- Liaison with other educational institutions

Alumni Services

Our students' relationship with the University does not stop upon graduation. The Alumni Services Office works to foster and strengthen those lifelong relationships and keep them connected with the Si Tanka University. Whether it is attending an event, donating to a scholarship or referring a student, STU alumni lead the way.

Alumni Association

Alumni Services office works closely with the Alumni Association in its endeavor to support the advancement, growth and development of Si Tanka University. All graduates of STU are members of the STU Alumni Association, which is governed by a Board of Directors. For more information, please check:

www.sitanka.us/alumni

Job Placement

The mission of the Career Services Office is to assist STU students is to assist STU students and alumni in preparing and maintaining a successful career. Job placement services are available to graduates, currently enrolled students and former students. This office serves as a source for employment opportunities. The Job Placement program continues to receive information about a substantial number of career-oriented positions, thus, providing students the opportunity to match their majors or interests with related employment.

Services of the Job Placement program include, but are not limited to:

Résumé Assistance: Résumé assistance is offered through workshops and by appointment. Regularly, the Career Services Office sponsors résumé building workshops and job fairs. All students and alumni are urged to attend.

Job Opportunity Listings: Employers may email, fax, or mail any employment opportunities to the University. These openings will remain active until the position is filled or until the employer is no longer interested. Students may find job listing posted online. This information is shared with alumni and department heads upon receipt.

Employer Resource Library: The Career Services Office maintains an employment resource library that contains information on many of the local companies. Employers are encouraged to send information to be included in this library. Also, many of the employer applications are maintained within these files.

Class Size: Less than 10 students per class.
Student and Faculty Ratio: 8:1.

Welcome

From :
Subject :
To :

Thu, Jan 12, 2017 10:33 AM

Dear

Si Tanka University is pleased to confirm receipt of your application. Our admissions counselors look forward to reviewing your application and providing you with an admissions decision in a timely manner.

To expedite the review of your application, please submit any necessary supplemental materials (letters of recommendation, transcripts, etc.) as quickly as possible. You can find a list of missing supplemental items in the Your Account section of the application portal.

Haven't visited campus yet? We encourage you to contact the admissions office at 605-728-1941 to schedule a tour and meet with an admissions counselor.

Sincerely,

Admissions Director

Application Account for [REDACTED]

From : Admissions <admissions@sitanka.us>

Fri, Jan 13, 2017 10:31 AM

Subject : Application Account for [REDACTED]

To : [REDACTED]

Dear [REDACTED]

This email is to confirm your new online application account for Si Tanka University. Below is the information you provided when establishing this account:

First Name: [REDACTED]

Last Name: [REDACTED]

Email Address: [REDACTED]

The following PIN will be required to gain access to your Application account. If you don't have your password, please use the Forgot your PIN or password Link on the login page.

PIN: [REDACTED]

Application URL: <https://app.applyyourself.com/?id=sitanka>

Your application account will remain active for one year from the date of your last access. Although you may, from time to time, receive emails from us, your application information will not be released to our office until you have submitted your application. When you complete your online application, remember to submit it by clicking the Submit Application button located at the top of the online application main menu. Please direct specific questions about the application process to our office. If you experience any technical difficulty with your application, please log into the application and click on the Tech Support button at the top of the page.

If you need to contact Technical Support and cannot access it from within the Application, you can do so by calling 605-728-1941.

Sincerely,
Admissions Office

Si Tanka University

Missing Doc for

Wed, Feb 1, 2017 10:53 AM

From :

Subject :

To :

Dear

Thank you for your application to Si Tanka University and our Master of Science in Computer Science program. You've taken the first step, however our records show that your admissions file is incomplete. As soon as we receive the items below, your application will be complete and will be reviewed by the Admissions Committee.

STU Graduate Application (Submitted 1/11/2017)

- Evaluation of Foreign Degree
- Recommendation 2

Please contact me any time to check the status of your application. I look forward to hearing from you soon!

Sincerely,

Admissions Director

Si Tanka University

Application for [REDACTED]

From : [REDACTED]
Subject : [REDACTED]
To : [REDACTED]

Thu, Feb 9, 2017 10:15 AM

Dear [REDACTED]

Thank you for your application to the Master of Science in Computer Science program at the Si Tanka University for the Spring 2017 term.

An initial review of your materials shows that your application is complete.

It generally takes our office seven to ten business days to review applications and make an admissions decision. If we should need additional information in order to help us make a decision, we will contact you.

You can always check your online application account for the status of your application. If you do not remember your login information, you can use the following link <https://app.applyyourself.com/?id=sitanka> to reset your password.

We appreciate your interest in STU!

Sincerely,

[REDACTED]

Admissions Director

Congratulations [REDACTED]

From : Harold L. Harris <Harold.harris@sitanka.us>

Mon, Feb 27, 2017 11:24 AM

Subject : Congratulations [REDACTED]

To : [REDACTED]

Congratulations, [REDACTED]

You have been accepted to Si Tanka University for the Spring 2017 term.

I was too excited to wait, so we are sharing this amazing news via e-mail!
Welcome to the Si Tanka University community!

Your official acceptance packet will arrive in your mailbox soon, so keep an eye out for it! Please be patient, sometimes the "big envelope" takes a little longer. In the packet you will find your admission letter and some detailed information about joining us in the spring.

On behalf of the entire University community, welcome to Si Tanka! We are here to assist you with your enrollment plans and to support you through your university journey. Give us a call at 605-728-1941 should you need assistance.

Sincerely,

Harold L. Harris
President

Subject: [REDACTED]
From: [REDACTED]
To: [REDACTED]
Date: Saturday, March 04, 2017 18:40 PM

Dear [REDACTED]

My name is [REDACTED] and I am an alumnus of Si Tanka University. I graduated with a MS-Computer Science in 2015 and am working as Java Programmer in Sioux Falls. As a computer specialist for Jet-Design Technology, I understand the significance of a STU degree in today's competitive workplace.

I am available to answer any questions you may have regarding Si Tanka. You may reach me at [REDACTED] I am a resource for you. Do you have any questions that I might be able to answer for you or point you in the right direction? Please let me know if I can help in any way.

Sincerely,

[REDACTED]

Narrative 5: After the errors in the Enrollment Agreements were pointed out to us by the ACICS Team we posted a notice on our three bulletin boards (copy of posting has been uploaded) requesting all students to please stop at the Registrar's Office to check their Enrollment Agreement. As the students came in we pointed out the errors in their original Enrollment Agreement and asked them to read a new Agreement and ask any questions they may have. After we answered their questions we asked the students to initial, sign and date (using the current date per Ms. Christine Saadi (Student Relations Specialist of the ACICS Team) where appropriate. After the Agreement was checked by a Si Tanka staff member, the student was given a copy of the new Enrollment Agreement.

On page 3, first initial line of the Enrollment Agreement, the student acknowledges receiving a copy of their Enrollment Agreement. All the errors listed on page 13 section 3-1-414 of the Initial Grant Visit Report have now been cured. See the supporting uploaded documentation.

Supporting Document 5:

1. Copy of posting on bulletin boards.
2. Copy of original enrollment Agreements with errors mentioned on page 13 of the Initial Grant Visit Report.
3. Copy of new Enrollment Agreements that have been corrected to meet ACICS requirements.

1 [REDACTED] [REDACTED] [REDACTED]
2 [REDACTED] [REDACTED] [REDACTED]
3 [REDACTED] [REDACTED] [REDACTED]
4 [REDACTED] [REDACTED] [REDACTED]
5 [REDACTED] [REDACTED] [REDACTED]
6 [REDACTED] [REDACTED] [REDACTED]
7 [REDACTED] [REDACTED] [REDACTED]
8 [REDACTED] [REDACTED] [REDACTED]
9 [REDACTED]
10 [REDACTED] [REDACTED]
11 [REDACTED]er
12 [REDACTED]
13 [REDACTED]
14 [REDACTED] [REDACTED] [REDACTED]
15 [REDACTED] [REDACTED]
16 [REDACTED] [REDACTED] [REDACTED]
17 [REDACTED] [REDACTED] [REDACTED]
18 [REDACTED] [REDACTED] [REDACTED]
19 [REDACTED]
20 [REDACTED]
21 [REDACTED]
22 [REDACTED]
23 [REDACTED]
24 [REDACTED]
25 [REDACTED]
26 [REDACTED] [REDACTED]
27 [REDACTED] [REDACTED] [REDACTED]
28 [REDACTED] [REDACTED] [REDACTED]
29 [REDACTED] [REDACTED]
30 [REDACTED] [REDACTED] [REDACTED]
31 [REDACTED] [REDACTED] [REDACTED]
32 [REDACTED]
33 [REDACTED]r
34 [REDACTED] [REDACTED] [REDACTED]
35 [REDACTED] [REDACTED]
36 [REDACTED] [REDACTED] [REDACTED] [REDACTED]
37 [REDACTED] [REDACTED] [REDACTED]
38 [REDACTED] [REDACTED] [REDACTED]
39 [REDACTED] [REDACTED] [REDACTED]
40 [REDACTED] [REDACTED]
41 [REDACTED] [REDACTED] [REDACTED]
42 [REDACTED] [REDACTED]

43	<div></div> <div></div>
44	<div></div> <div></div> <div></div>
45	<div></div> <div></div>
46	<div></div>
47	<div></div>
48	<div></div>
49	<div></div>
50	<div></div>

ATTENTION STUDENTS

Please stop by the Registrar's Office to see if any corrections need to be made to your Enrollment Agreement. We will provide you with a copy of your signed, initialed and dated Agreement.

Thank you for your cooperation.



Registrar

Exhibit 6 – Institutional Response

Finding 5 – Part 2 Enrollment Agreements Old Part 1

Finding 5 – Part 5 Enrollment Agreements New Part 2

Each of these files contained enrollment agreements in response to the finding. Each file is in excess of 52MB and can be provided upon request.

Narrative 6: We have placed the SAP Policy in a chart showing the effects on a student's CGPA and on their successful course completion percentage under certain circumstances. Since Si Tanka's beginning in 2010, all students have successfully completed their programs within the 1.5 times the normal program length. We are aware, as our student population increases it will be more difficult to maintain 100% completion within the 1.5 times normal program length.

Supporting Document 6:
SAP Chart

SAP Policy Definitions

Definitions	Effects
Withdrawals	<p>"W"s on a transcript simply mean you withdrew from a class after a certain date during the quadmester. A withdrawal before 20% of a course has elapsed is not recorded on the permanent grade transcript. A withdrawal after 20% and before 61% of the course has elapsed is recorded as a "W". Students cannot withdraw from a course if 61% or more of the course has elapsed. The credit for this course will not be calculated into the student's CGPA.</p> <p>If the student withdraws from a course after the drop/add period for any given quadmester (e.g., student receives a grade of "W" for the course), the course credits are included in the count of attempted credit hours. Thus, withdrawn courses are calculated in the Quantitative and Maximum Timeframe measures.</p>
Incomplete Grade	<p>When circumstances beyond the control of a student prevent the completion of course requirements, the student may make a request to the instructor for an Incomplete (I) in the course. The student must arrange with the instructor specific procedures for fulfilling the course requirements. Course work must be completed within six weeks after the beginning of the next quadmester. If the course work has not been satisfactorily completed in the specified time, the "I" will automatically be changed to an "F."</p> <p>Credits for an incomplete course (e.g., student receives a grade of "I" for the course) are counted as credits attempted for quantitative and maximum timeframe measures but only included in the credits completed when the "I" grade is replaced with a passing grade. The "I" grade is treated as an "F" in the qualitative measure (i.e., cumulative GPA calculation) until the incomplete grade is replaced with a passing grade.</p>
Repeating Courses	<p>Undergraduate students shall not be permitted to repeat a course in which they have received a grade of "A", "B", "C" unless that course has been designated as repeatable in the course description of the University catalog. Students may repeat a course in which a "D" was received. The credit for the repeated course will be applied toward the degree once, but both the grade of "D" and the second grade earned are calculated in the CGPA. If a student receives a failing grade in a course and then re-takes that course and receives a grade of "A", "B", "C", the initial failing grade will remain on his/her academic record, but will no longer be computed into the cumulative grade point average.</p>

	<p>If the student repeats a course, those credits and grades are used when measuring the qualitative standard. When a student repeats a course, the total attempted hours will increase with each repeat, but the student may only earn hours for a successfully completed course once. Therefore, repeating courses negatively affects the student's ability to satisfy Quantitative and Maximum Timeframe measures.</p>
Non-punitive Grades	<p>A "non-punitive grade" at STU is a grade that doesn't earn credit towards a degree. An example of this may be withdrawal after the drop period; or other things like auditing a class, academic probation, or suspension. Non-punitive grades will not be calculated into a student's qualitative or quantitative SAP review.</p>
Non-credit	<p>Assigned to students in remedial courses when the coursework has been satisfactorily completed. Students may not progress to credit-bearing classes before the related remediation course has been passed.</p> <p>Remedial or developmental courses do not count toward the student's degree requirements; however, they are counted as attempted and earned hours and are used to determine a student's academic grade level or classification. Thus, developmental courses are calculated in the quantitative and maximum time frame measures, but they do not count into student's CGPA.</p>
Academic Warning	<p>At this time, the student is informed that they are in danger of or have already fallen below academic standards. They are advised to be more attentive to their studies and return to good standing. Students should increase their efforts towards their degree or re-evaluate their options. Seeking advice from a STU counselor or official is highly recommended. If good academic status is not reestablished or improvements are not being made by the end of the quadmester the warning was issued, the University will issue a Final Academic Warning.</p>
Probationary Students	<p>While on probation, you are not eligible to take a class if the course is also offered for a letter grade. Repeating grades of "D" or lower is usually a good idea. However, (a) you are limited to 12 units of repeats; (b) you may repeat a course ONLY ONCE; and (c) the SECOND grade replaces the original grade, even if the second grade is LOWER.</p> <p>Repeating "NP" on a letter-graded basis will not help you clear probation unless you earn a grade above "C", so do not plan to repeat "NP" until after you have returned to good academic standing.</p>

	<p>Students on probation may withdraw from a semester through the last day of instruction. An academic adviser at the University will be able to discuss this option with you. If you withdraw by the end of the 8th week of instruction you will be eligible to return the following quadmester as a "continued on probation" student. If you withdraw after the 8th week deadline you may be subject to the "quadmester out" rule which will require that you sit out for one term after withdrawal.</p> <p>You may be eligible for a reduced course load. If you are working 15 or more hours of paid employment per week, are a parent, have disabilities, or unusual family responsibilities, you may request a reduced course load. However, if you receive financial aid, you should contact that office to determine how a reduced course load will have an impact on your current or future aid.</p>
Appeal Process	All students who have their SAP appeal to the Office of Registrar in a subsequent period of enrollment. GPA, completion rate, and maximum time frame are all appealable. The SAP Appeal Form will be available online or in the Office of Registrar.
The Effect when a student changes program	<p>When a student decides to change their program (degree) STU will give credit for all courses toward their new degree that match up to the new program (degree) requirements. All other courses taken will be considered electives. Students will be required to take all other courses to fulfill the new degree requirements. The new course grades will be added to all previous courses to calculate the new CGPA. The course completion percentage should fall within the 1.5 times the normal program length.</p> <p>If a student changes majors, the credits the student earns at STU and accepted transfer credits under all majors will be included in the calculation of qualitative, quantitative and maximum time frame measures.</p>
The Effect when a student seeks to earn an additional credential	An additional credential (degree) would be attempted and earned after the initial degree. If the student is interested in a second credential (degree) at the same level, Bachelor or Master's, he/she would receive credit for the same courses taken for the first degree that are required for the second degree at the same level. The course completion would not be effected as the student would complete their requirements within the 1.5 times the normal length. If the student wishes to obtain a Master's after receiving their Bachelor's degree or a Bachelor's after a Master's degree, his/her CGPA would start over and not be effected by the previous degree. The course completion percentage would begin a new period of 1.5 times the normal program length.

	<p>If a student successfully completes a degree and enrolls in a subsequent degree program at Si Tanka University, that student's SAP eligibility will be "reset" and reviews of SAP for the subsequent degree will only count coursework completed towards the additional degree. This reset provision does not pertain to a change in program/major/minor. The student must submit a SAP appeal to request to be "reset" for SAP eligibility to be considered.</p>
Transfer Credit	<p>Approved transfer credits will not be calculated into a student's CGPA. Transfer credits should have a positive effect on the student's successful completion rate as the student should easily be able to graduate well within the 1.5 times the normal program length.</p> <p>Transfer courses are considered in determining eligibility under the qualitative measure as well the quantitative and maximum time frame measurements.</p>

Narrative 7: This finding and section are related to Finding 5, Section 3-1-414, page 13. where students did not initial all the places they were supposed to and Si Tanka staff did not do a good job looking over the Enrollment Agreements. In the future, more than one staff person will look over all completed Enrollment Agreements before a copy is given to the student. Due to staff oversight, we posted a notice on the three bulletin boards requesting all students to please stop by the Registrar's Office to check their enrollment agreement. (copy of the posting has been uploaded). On page 3 of the Enrollment Agreement the first initial line indicates when initialed that the student has received a copy of the University Catalog. (copy of the Enrollment Agreement has been uploaded).

Supporting Document 7:

1. Copy of bulletin board posting.
2. Copy of the original Enrollment Agreement.
3. Copy of initialed, signed and dated of the new Enrollment Agreement.

1



Response	Percentage
U.S. should take action to protect the environment	50%

ATTENTION STUDENTS

Please stop by the Registrar's Office to see if any corrections need to be made to your Enrollment Agreement. We will provide you with a copy of your signed, initialed and dated Agreement.

Thank you for your cooperation.



Registrar

Exhibit 6 – Institutional Response

Finding 7 – Part 2 Enrollment Agreements Old Part 1

Finding 7 – Part 5 Enrollment Agreements Old Part 2

Finding 7 – Part 5 Enrollment Agreements New Part 2

Each of these files contained enrollment agreements in response to the finding. Each file is in excess of 52MB and can be provided upon request.

Finding 8, Section 3-1-512(a), page 21

Narrative 8: Students and graduates have been invited to participate on the Advisory Board and the Curriculum Committee. Their names appear as members on the February 16, 2017 Advisory Board meeting minutes and the February 21, 2017 Curriculum Committee meeting minutes. Minutes of these two meetings have been uploaded as supporting evidence.

Supporting Document 8:

1. Advisory Board meeting minutes & sign in sheet of February 16, 2017 meeting.
2. Curriculum Committee meeting minutes & sign in sheet of February 21, 2017 meeting.

**Si Tanka University
Advisory Board Meeting Minutes
February 16, 2017
Classroom 3**

Advisory Board Members present:

[REDACTED] (Chair) – American Bank & Trust (Sioux Falls, SD)
[REDACTED] (Vice Chair) – CenturyLink (Sioux Falls, SD)
[REDACTED] – Midcontinent Communications (Sioux Falls, SD)
[REDACTED] 05 Magazine (Sioux Falls, SD)
[REDACTED] Bourley Properties (Sioux Falls, SD)
[REDACTED] Architecture Incorporated (Sioux Falls, SD)
[REDACTED] Bluestem Capital (Sioux Falls, SD)
[REDACTED] EAPC Architects Engineers (Sioux Falls, SD)
[REDACTED] – CNA Surety Company (Sioux Falls, SD)
[REDACTED] ELBO Computing Resources (Sioux Falls, SD)
[REDACTED] Alumnus (MBA-Finance 2014)
[REDACTED] Alumnus (MBA-Management 2015)
[REDACTED] – Student Representative (MS-CS)

STU director/staff present:

Meeting was called to order at: 10:00 by Chairman [REDACTED]

Meeting Minutes

Meeting minutes from October 8, 2016 were unanimously approved.

President Harris welcomed everyone and each person present introduced his or her self.

President Harris gave a University update.

President Harris gave a University update. The President introduced new student member [REDACTED] and alumni, [REDACTED] and [REDACTED] who will join the Advisory Board as full participating members. We look forward to their participation.

The ACICS Site Visit took place on February 2 and 3, 2017. The visiting Team was composed of an ACICS staff member and four specialists from different areas of university operations. During the visit, the Team members interviewed University staff, faculty and students. They observed classes and reviewed University documents. During the exit

interview told us they would be writing us up for 16 Findings, none being major and all fixable. Our site visit report should arrive in approximately two weeks. We will then have approximately two weeks to respond. Our responses will be reviewed by another committee and they will make a recommendation to the ACICS Commission as to whether or not Si Tanka should be accredited. Our goal is to be accredited by ACICS during their April 2017 Commission meeting.

Committee Reports

Legislative Committee

provided a brief update on the state of student health insurance options. Bidding will begin in March and will probably result in two to three options for the university to choose from. For the most part, students do not have much say in which carriers or plans are chosen. For example, increases can be distributed such that all plans see a smaller percentage of increase or such that one type of plan sees a large increase while others see none. The hard waiver (minimum coverage requirement, mental health options, etc.) is not open to negotiation.

Leadership Committee

mentioned there was general interest in trying to bring in some speakers to talk about what people do after they receive their Ph.D., especially for those in non-academic careers. One area of particular interest is people not working directly in science. This also led to discussion of something done in the past with a panel of people discussing their careers. We agreed to try and identify some names and see if we could invite some people in for this.

Careers Committee

We will create a survey to send to recent graduates to see how they conducted their job search and to find out what they feel worked and what didn't. The survey should be short, consisting of three to four questions, which may vary by department.

Development Committee

In light of the setback that no students enrolled in the Fall offering of BSIT-MIS our discussion focused on marketing the program. The previous Spring had good enrollment, so what was the difference? Salman noted that there were numerous opportunities to present the program at the high schools during the Fall quadmester, but not so much during the Spring quadmester. Perhaps "extra" marketing effort to high school students would be required in Spring semesters. Posters, fliers, and other materials should be provided to the high schools.

In closing the President suggested the next meeting would be in the fall 2017, either September or October. In the meantime, each committee chair should contact each their members for a status report each month. There was no further business.

Chairman [REDACTED] adjourned the meeting at 12:44 pm.

CURRICULUM COMMITTEE MINUTES

February 21, 2017 10:00 a.m.
Classroom 3

Present [REDACTED]

Meeting was called to order at: 10:00 by [REDACTED] Dr. [REDACTED] introduced the new student members [REDACTED] He also introduced alumnus [REDACTED] These student will be participating members of the Committee and we welcome their participation.

Meeting Minutes

Meeting minutes from December 9, 2016 was distributed.

On a motion made by [REDACTED] and seconded by [REDACTED] the Committee unanimously approved the minutes, as presented.

The following proposals were acted upon:

Out of Classroom Assessment

[REDACTED] led a discussion on assessment methods. She described the assessment center concept implemented at some universities. She also talked with the committee about assessing across the University and/or within departments, pre/post assessment, moving assessment closer to graduation, using external coders better and to a greater extent, and questioned how we can motivate/award the student for participating in assessment. Members were generally supportive of the assessment center concept and encouraged [REDACTED] to develop this idea further. In addition, members were encouraged to continue to discuss how to effectively assess our new learning objectives [REDACTED] will continue to build on ways to use stand-alone assessment on a bigger scale.

On a motion made by [REDACTED] and seconded by [REDACTED] the Committee unanimously approved the Out of Classroom Assessment proposal.

Survey of MGT 472 – Operations Management Course Preparation

[REDACTED] team leader for MGT 472, was present to take part in the discussion on the survey asking students to list the number of minutes spent outside class preparing for each of the course topics/assignments/projects. After discussion, with further explanation on the ultimate feedback to be gained from the survey, the committee felt the survey approved at the last meeting will not serve its intended purpose. Instead the following was approved by the committee: (1) this

quadmester additional questions will be included on the informal survey presently given to students at the end of the quadmester which will ask on average the number of hours they spend per week on projects outside of class time; if they are currently employed, the number of hours worked per week; if they are currently taking MGT 472 or have they already completed that class; and (2) next fall during each of the large MGT 472 lectures students will be asked to indicate the time they spent on assignments outside class that week. The committee felt collecting this information will prove valuable in assessing student work load in MGT 472.

On a motion made by [REDACTED] and seconded by [REDACTED] the Committee unanimously approved the Survey of MGT 472 – Operations Management Course Preparation proposal.

Undergraduate Elective Courses

[REDACTED] led a discussion of the proposed undergraduate elective course changes. The following are proposals for approvals:

1. For Bachelor of Business Administration (BBA) in Finance, change the electives from:

“Electives: 15 credit hours

Professional Electives (Choose 5 undergraduate courses from ACC, MGT, CSC, ECO, FIN, IFS, MKT)”

To:

Electives: 15 credit hours

ACC 215	Computerized Accounting
ACC 319	Managerial Accounting
ECO 307	The Global Economy
FIN 267	Personal Finance
FIN 352	Security Valuation
FIN 439	Behavioral Finance
MGT 300	Strategic Planning
MGT 313	Teams, Groups and Leadership
MKT 377	E-Commerce

On a motion made by [REDACTED] and seconded by [REDACTED] the Committee unanimously approved the changes of electives in Bachelor of Business Administration (BBA) in Finance.

2. For Bachelor of Business Administration (BBA) in Management, change the electives from:

“Electives: 15 credit hours

Professional Electives (Choose 5 undergraduate courses from ACC, MGT, CSC, ECO, FIN, IFS, MKT)”

To:

Electives: 15 credit hours

ACC 215	Computerized Accounting
ACC 319	Managerial Accounting
ECO 307	The Global Economy
FIN 267	Personal Finance
FIN 352	Security Valuation
FIN 439	Behavioral Finance
MGT 431	Project Management
MGT 445	Small Business Management
MKT 377	E-Commerce

On a motion made by [REDACTED] and seconded by [REDACTED] the Committee unanimously approved the changes of electives in Bachelor of Business Administration (BBA) in Management.

3. For Bachelor of Science in IT in Computer Science, change the electives from:

“Electives: 15 credit hours

Professional Electives (Choose 5 undergraduate courses from ACC, MGT, CSC, ECO, FIN, IFS, MKT)”

To:

Electives: 15 credit hours

CSC 365	Programming Hand Held Devices
CSC 368	Web Programming
CSC 417	Object-Oriented Programming
CSC 420	Image Processing
CSC 433	Information Retrieval
IFS 337	Principles of Decision Making
IFS 377	Data Mining
IFS 411	Cyber Security

On a motion made by [REDACTED] and seconded by [REDACTED] the Committee unanimously approved the changes of electives in Bachelor of Science in IT in Computer Science.

4. For Bachelor of Science in IT in Management Information Systems, change the electives from:

“Electives: 15 credit hours

Professional Electives (Choose 5 undergraduate courses from ACC, MGT, CSC, ECO, FIN, IFS, MKT)”

To:

Electives: 15 credit hours

CSC 325	Operating Systems
CSC 327	Data Structure
CSC 332	Data Communication
CSC 417	Object-Oriented Programming
CSC 433	Information Retrieval
IFS 381	Business Process Management
IFS 439	Business Intelligence
IFS 444	Systems Analysis and Design

On a motion made by [REDACTED] and seconded by [REDACTED] the Committee unanimously approved the changes of electives in Bachelor of Science in IT in Management Information Systems.

The meeting adjourned at 12:11 p.m.

[REDACTED]

[REDACTED]

Narrative 9: For a 3 credit course a student would attend a live class for 45 hours over a period of 12 weeks. As an Independent Study Course, the student would meet with the instructor for 15 hours over a 12 week period which is 1/3 the time of the live course. Thus, 2/3 of the time is spent completing the course independently. By the beginning of the Fall 2017 term, less than 50% of Si Tanka students should be participating in Independent Study. Our goal is to bring the Independent Study rate down to no more than 25% over the next 5 years which is no easy task. We are aware that we offer far too many courses for the few number of students we presently have which caused too many students to take independent study. We offer all these courses so students can graduate on-time, within 4 years for undergrad and 2 years for grad students. We are studying the possibility of cutting back on the number of offerings so less Independent Study takes place. This is not an easy task when our goal is to serve students.

A sample Independent Learning Contract that was be used with the Winter 2017 term has been uploaded.

Supporting Document 9:

1. Independent Learning Contract



Si Tanka University

The Academic Department
5000 S Broadband Lane, Suite 123
Sioux Falls, SD 57108
Tel: (605) 728-1941

Independent Study

Quadmaster/Year: Winter 2017 ID #: 114 00 0320

Last Name: [REDACTED] First: [REDACTED] Email: [REDACTED]

COURSE INFORMATION: To be completed by the department or instructor (Please Print)

1. Does this course already exist in the catalog? (circle one) yes ☒ no ☐
2. If yes, please provide the subject code and number (i.e. CSC 112): HST 213
3. If no, please provide the subject code and circle the correct independent study number according to class level (i.e. MGT 400):
(subject code) _____ (subject number) _____
4. How many credits is this independent study? 3
5. Location of Independent Study: Online

Course Title and Objective:

History of Traditional East Asia. Course objectives: 1. explain specific aspects of East Asian culture and history; 2. understand the study of Chinese, Japanese and Korean culture and history; 3. recognize the physical environment on the development of Chinese, Japanese and Korean cultures

Instructor: (Please print) [REDACTED] Email: [REDACTED]

AGREEMENT: To be completed by instructor

1. 10 appointments of 15 hour(s) with instructor
2. 2 written reports or term papers
3. 3 books to be read and reported
4. 0 experiments
5. 0 of hours/weeks of practical experience
6. 0 other
7. Course Grade Evaluation: A description of end project(s) (journal, paper, portfolio, proposal, etc.) that the student will be graded on.

SIGNATURES (REQUIRED)

By signing below I certify that I understand and agree to the Contractual Statement available online through the G.A.M.E.S. and the Financial Arrangements and Services found in the *Undergraduate and Graduate Catalogs (Catalogs)*; I agree to pay for the credits and for all charges associated with this course. I understand that if I have delinquent financial obligations or if any financial obligation is adjudged to be discharged, I will not be permitted to register or attend classes for subsequent quadmasters or order official transcripts until such obligations have been satisfied. If I default on my financial obligations I agree to pay all costs and expenses incurred by the University in the collection of any sums due under this registration, including but not limited to reasonable attorney's fees, collection costs, and court costs. If I decide to cancel my registration, I will do so in writing to the Academic Department. I understand that the date I officially withdraw will determine the amount of refund I will receive and is based on the Schedule of Refunds found in the Catalog(s) based on the date I enrolled.

Student: [REDACTED]

Date: Jan 4-17

Instructor: [REDACTED]

Date: 1/4/17

Chair or Dean: [REDACTED]

Date: 1/4-17

Office Use Only

CRN# _____ Subject Code/Number: _____ Credits: _____ Registered by: _____ Date: _____

POLICIES FOR THE INDEPENDENT STUDY

Independent Study Agreements are permitted with the provision that the instructor and student must meet on a regular and continuing basis for the number of consultations listed in the Agreement.

1. Independent Study Agreements are for courses in which the student does specific work as outlined in the official form, and occurs outside of the classroom setting.
2. The Independent Study requires approval of the instructor and the Department Chair through which the Independent Study is being offered.
3. The Independent Study should be created only when a needed class is not available for a particular quadmester. Students should not attend a class being offered and use that as part of the Independent Study credit.
4. The earned credit guidelines are established as follows:
 - a. One (1) credit: Three (3) hours of designed individual study per week of 12 weeks, with a minimum of three (3) consultations per quadmester with the instructor.
 - b. Two (2) credits: Six (6) hours of designed individual study per week of 12 weeks, with a minimum of five (5) consultations per quadmester with the instructor.
 - c. Three (3) credits: Nine (9) hours of designed individual study per week of 12 weeks, with a minimum of six (6) consultations per quadmester with the instructor.
 - d. Five (5) credits: Fifteen (15) hours of designed individual study per week of 12 weeks, with a minimum of eight (8) consultations per quadmester with the instructor.
 - e. Ten (10) credits: Thirty (30) hours of designed individual study per week of 12 weeks, with a minimum (10) consultations per quarter with the instructor.
 - f. Fifteen (15) credits: Forty-five (45) hours of designed individual study per week of 12 weeks, with a minimum of ten (10) consultations per quadmester with the instructor.
5. Each Independent Study Course must have a specific title of no more than 27 characters and a specific instructor assigned.
6. Expectations: If the student is taking an Independent Study Course that is equivalent to another course then the Independent study's discipline and the title will be the same as the equivalent course that is listed in the University Catalog (EXAMPLE: MGT500). The student can only take this type of independent study if the course is not being offered a particular quarter, and the student must have that class.
7. This form must be completed and filed in the Registration Office by the tenth day of the quadmester.

PROCEDURES FOR THE INDEPENDENT STUDY

1. Student obtains the Independent Study Agreement from the Registration Office.
 2. Student contacts the office to take a course by Independent Study with a particular instructor. Instructors are under no obligation to participate in a requested Independent Study Agreement.
 3. Form is filled out, in full, including:
 - a. Student Information
 - b. Course Information
 - c. Agreement between student and instructor
 - d. Signatures (Student, Instructor, Chair)
- Student's signature is also a request for the Registration Office to register student for the current quadmester.
4. Form is returned to Registrar's Office and stamped with date of receipt.
 5. A unique Independent Study course is created, reference number assigned, and student is registered.
 6. Registration Office will send an electronic copy of the completed contract after registration to the student and the instructor of the course.



Si Tanka University

The Academic Department
5000 S Broadband Lane, Suite 123
Sioux Falls, SD 57108
Tel: (605) 728-1941

Independent Study

Quadmester/Year: Winter 2017

ID #: 116 _00 _0015

Last Name: [REDACTED] First: [REDACTED] Email: [REDACTED]

COURSE INFORMATION: To be completed by the department or instructor (Please Print)

1. Does this course already exist in the catalog? (circle one) yes ☒ no ☐
2. If yes, please provide the subject code and number (i.e. CSC 112): MGT 500
3. If no, please provide the subject code and circle the correct independent study number according to class level (i.e. MGT 400):
(subject code) _____ (subject number) _____
4. How many credits is this independent study? 3
5. Location of Independent Study: Online

Course Title and Objective:

Principles of Management. Course objectives: 1. provide a foundation of knowledge for understanding the development, applications, and implications of management theories and practices.
2. establish a perspective for understanding the relationships between management practices and organizational performance.
3. develop a theoretical framework for understanding the importance of human relations in organizations.

Instructor: (Please print) [REDACTED] Email: [REDACTED]

AGREEMENT: To be completed by instructor

1. 10 appointments of 15 hour(s) with instructor
 2. 4 written reports or term papers
 3. 3 books to be read and reported
 4. 0 experiments
 5. 0 of hours/weeks of practical experience
 6. 0 other
7. Course Grade Evaluation: A description of end project(s) (journal, paper, portfolio, proposal, etc.) that the student will be graded on.

SIGNATURES (REQUIRED)

By signing below I certify that I understand and agree to the Contractual Statement available online through the G.A.M.E.S. and the Financial Arrangements and Services found in the Undergraduate and Graduate Catalogs (Catalogs); I agree to pay for the credits and for all charges associated with this course. I understand that if I have delinquent financial obligations or if any financial obligation is adjudged to be discharged, I will not be permitted to register or attend classes for subsequent quadmesters or order official transcripts until such obligations have been satisfied. If I default on my financial obligations I agree to pay all costs and expenses incurred by the University in the collection of any sums due under this registration, including but not limited to reasonable attorney's fees, collection costs, and court costs. If I decide to cancel my registration, I will do so in writing to the Academic Department. I understand that the date I officially withdraw will determine the amount of refund I will receive and is based on the Schedule of Refunds found in the Catalog(s) based on the date I enrolled.

Student: [REDACTED]

Date: 1/3/17

Instructor: [REDACTED]

Date: 1-3-2017

Chair or I: [REDACTED]

Date: 1-3-17

Office Use Only

CRN# _____ Subject Code/Number: _____ Credits: _____ Registered by: _____ Date: _____

POLICIES FOR THE INDEPENDENT STUDY

Independent Study Agreements are permitted with the provision that the instructor and student must meet on a regular and continuing basis for the number of consultations listed in the Agreement.

1. Independent Study Agreements are for courses in which the student does specific work as outlined in the official form, and occurs outside of the classroom setting.

2. The Independent Study requires approval of the instructor and the Department Chair through which the Independent Study is being offered.

3. The Independent Study should be created only when a needed class is not available for a particular quadmester. Students should not attend a class being offered and use that as part of the Independent Study credit.

4. The earned credit guidelines are established as follows:

- | | |
|--------------------------|---|
| a. One (1) credit: | Three (3) hours of designed individual study per week of 12 weeks, with a minimum of three (3) consultations per quadmester with the instructor. |
| b. Two (2) credits: | Six (6) hours of designed individual study per week of 12 weeks, with a minimum of five (5) consultations per quadmester with the instructor. |
| c. Three (3) credits: | Nine (9) hours of designed individual study per week of 12 weeks, with a minimum of six (6) consultations per quadmester with the instructor. |
| d. Five (5) credits: | Fifteen (15) hours of designed individual study per week of 12 weeks, with a minimum of eight (8) consultations per quadmester with the instructor. |
| e. Ten (10) credits: | Thirty (30) hours of designed individual study per week of 12 weeks, with a minimum (10) consultations per quarter with the instructor. |
| f. Fifteen (15) credits: | Forty-five (45) hours of designed individual study per week of 12 weeks, with a minimum of ten (10) consultations per quadmester with the instructor. |

5. Each Independent Study Course must have a specific title of no more than 27 characters and a specific instructor assigned.

6. Expectations: If the student is taking an Independent Study Course that is equivalent to another course then the Independent study's discipline and the title will be the same as the equivalent course that is listed in the University Catalog (EXAMPLE: MGT500). The student can only take this type of independent study if the course is not being offered a particular quarter, and the student must have that class.

7. This form must be completed and filed in the Registration Office by the tenth day of the quadmester.

PROCEDURES FOR THE INDEPENDENT STUDY

1. Student obtains the Independent Study Agreement from the Registration Office.

2. Student contacts the office to take a course by Independent Study with a particular instructor. Instructors are under no obligation to participate in a requested Independent Study Agreement.

3. Form is filled out, in full, including:

- Student Information
- Course Information
- Agreement between student and instructor
- Signatures: (Student, Instructor, Chair)

Student's signature is also a request for the Registration Office to register student for the current quadmester.

4. Form is returned to Registra's Office and stamped with date of receipt.

5. A unique Independent Study course is created, reference number assigned, and student is registered.

6. Registration Office will send an electronic copy of the completed contract after registration to the student and the instructor of the course.

Narrative 10: The changes that were made in the hard copy of the Catalog, which were recommended by the ACICS Team during their visit, have now been updated on the on-line Catalog. We removed all references to the On-Line Program, extended enrollment and made clarifications to the admissions policy. The changes have been uploaded.



Si Tanka University

2016 – 2018 Catalog (Revised 3-2017)

Published by the Si Tanka University, September 2016. All rights reserved, no part of this catalog may be reproduced in any form or by any electronic or mechanical means including information storage and retrieval systems without permission in writing from the Si Tanka University. Copyright 2016 by Si Tanka University, 5000 Broadband Lane, Sioux Falls, SD 57108. www.sitanka.us.

❧❧❧ Table of Contents ❧❧❧

A Message from the President.....	5
Notice	6
About Si Tanka University	7
Statement of Legal Control.....	7
Mission of the Si Tanka University	7
Vision Statement.....	7
Institutional Goals and Objectives	8
Si Tanka University Location	8
University Governance	8
Ownership of Documents	9
Admission to the University	9
Application Procedures.....	10
Readmission	11
Computer Literacy and Competency	11
Transfer Policies	11
Transferability of Courses and Programs	13
Graduation Requirements	13
Degree with Distinction.....	13
Fees and Tuition (in USD) 2016 – 2017.....	13
Expenses and Payments.....	14
Add/Drop Fees.....	14
Late Registration Fees	14
Cancellation and Refund Policy	14
Academic Policies & Procedures.....	16
Regular Students.....	16
Non-matriculated Students	17
Special Students.....	17
Academic Advising	17
Registration.....	17
Student Contact Information.....	18
Calendar.....	18
Credit/Academic Year	18
Change in Registration	18
Independent Studies	19

Withdrawal from Si Tanka University.....	19
Grading System	19
Grade Point Average (GPA).....	20
Attendance.....	21
Satisfactory Academic Progress Policy (SAP)	21
The SAP Appeal Process.....	25
Academic Plan for SAP Improvement.....	26
Academic Warnings, Probation & Suspension.....	26
Degree Requirements	28
Students' Rights, Privileges and Responsibilities.....	29
Student Services	29
Alumni Services	30
Alumni Association	30
Job Placement.....	30
Library Services and Learning Resources	31
Codes of Conduct	34
Verification of Student Identity	35
Complaint and Grievance Policies.....	36
Administrative Policies.....	39
School Closing.....	39
Transcript Validation.....	39
Family Educational Rights and Privacy Act of 1974 (FERPA).....	39
Change of Name and Address	40
Dean's List.....	40
Course Codes.....	41
Undergraduate Programs	41
Admissions	43
English Proficiency Requirements.....	43
Transfer Policy	43
Graduation Requirements	43
Bachelor of Business Administration (BBA) in Finance.....	44
Bachelor of Business Administration (BBA) in Management.....	47
Bachelor of Science in Information Technology (BSIT) in Computer Science.....	50
Bachelor of Science in Information Technology (BSIT) in Management Information Systems	53
Graduate Programs	56
Admissions	57
English Proficiency Requirements.....	57

Transfer Policy	57
Graduation Requirements	57
Master of Science in Computer Science (MSCS)	58
Master of Business Administration (MBA) in Finance	59
Master of Business Administration (MBA) in Management	60
Course Descriptions.....	61
English Proficiency Program.....	90
Academic Calendar.....	93
2015– 2016	93
2016– 2017	94
2017– 2018	95
The Board of Directors	96
University Staff	97
Faculty List.....	98

A Message from the President...

Dear Students:

Please accept my congratulations on your acceptance to Si Tanka University. I want to welcome you into a college community that cherishes the life of the mind but also seeks engagement with life in society. Our University is designed to provide consistent, high-quality and appropriate academic advising, monitoring, mentoring, nurturing and coaching to ensure your academic and personal success. STU fosters achievement in management and technology areas of study, believing that exposure to the creative process is an essential part of a rigorous and broad-minded education, a flourishing society, and a good life.

One topic that we are sure to discuss is the issue of student success. Nationally, colleges and universities are working hard to increase student retention and graduation rates. Our students engage in a vibrant university experience. They meet new people with similar interests and make lifelong friends through student clubs and organizations. Si Tanka University, in its thrust to promote and accelerate leadership as well as professional development not only among its student body but also its faculty and other employees, harnesses only current researches, relevant curricular offerings and responsive extension services.

As you browse through the University website, please keep in mind that your success at the University depends on your hard work and dedication. I trust that you will do everything possible to meet all of the program requirements and I assure you that the University faculty and staff will do all they can to assist you in meeting your goals. I wish you all the best in the coming challenges.

We look forward to supporting your academic and personal success at Si Tanka University!

Sincerely,

(b)(6)

A large black rectangular redaction box covers the signature area, with the text "(b)(6)" in the top left corner.

Harold L. Harris

President

Notice

This catalog provides general information about Si Tanka University, its programs and services, and summarizes those major policies and procedures of relevance to the student. This catalog should answer most questions students have about STU's educational programs. But this catalog is not intended to be a contract, nor is it intended to otherwise create any legally enforceable obligations on the part of STU or any applicant, student, staff or faculty member. Although information was current at the time of publication, it is subject to change without notice.

General policies and direction of the University are established by the Board of Directors and administered by University departments under the responsibility and authority of the President. A variety of committees of the faculty, students, and administration contribute to policy formulation and internal policy decisions. The written policies in the catalog are the University policies in force at the time of publication. It is the responsibility of each student to know the requirements and academic policies in any University publications. Further, the University can add or delete, without notice, any course offerings or information contained in the catalog. All updates of University policies and course offerings will be posted on the University website. If there are any changes in degree program requirements and/or academic policies, students will be informed by the academic Departments through STU email accounts assigned by the University to students. Additional specific academic information may be obtained from an academic advisor and/or division counselor. Regular catalog updates are posted and made to the electronic version on the University's website: www.sitanka.us.

STU complies with the Drug-Free Workplace Act of 1988 and the Drug-Free Schools and Communities Act Amendments of 1989, and all applicable federal and state laws and regulations. It does not discriminate on the basis of race, color, national origin, sex, sexual orientation, political view, age, religion, disability, status as a veteran or any other personal delimitation or attribute in any of its policies, practices, or procedures. This includes but is not limited to admissions, employment, financial assistance, and educational services.

About Si Tanka University

Located near the heart of the state of South Dakota, Si Tanka University is a diverse learning community offering unique undergraduate and graduate programs. Ours is a diverse intellectual community in a unique learning environment that provides the best of all worlds: small, intimate classes in a collaborative information technology setting dedicated to the advancement of students from all over the world. STU is committed to diversity, sustainability, discovery and excellence, and to inspiring students to think, care, create, and pursue justice in a global community. With our strength of academic programs, the broadening of our global perspective, and our ongoing commitment to diversity, we continue to do what we have done from the beginning with a keen eye to the future.

Please visit our web site at: www.sitanka.us to learn more about our University. You will be able to download an electronic version of this catalog, give us your comments, access your student or faculty portal, and much more.

Si Tanka University is authorized to offer post-secondary education by the Secretary of State of the State of South Dakota.

Statement of Legal Control

Si Tanka University, Inc., located at 5000 Broadband Lane, Suite 123, Sioux Falls, SD 57108, is a private co-educational institution incorporated under the laws of the state of South Dakota. The corporation operates a main campus in Sioux Falls, SD. The University operates under guidelines and policies established by its Board of Directors. The University President is the Chief Executive Officer of the University and has the responsibility of managing all aspects of the campus and has authority to exercise policies established by the Board of Directors. The institution's corporate officers execute legal documents and perform functions as required of corporate officers by law.

Mission of Si Tanka University

The Board of Directors has established the mission of Si Tanka University as follows:

Si Tanka University prepares committed students for successful employment in a rewarding profession through high-level training, real world experience and student-centered support that develops the knowledge, skills, and professionalism required in today's workplace.

-Board Action (Approved September 2016)

Vision Statement

The Board of Directors developed a Vision Statement in order to focus the strategic planning process.

The Si Tanka University aspires to be a nationally recognized, comprehensive university that nurtures an environment of intellectual vitality.

-Board Action (Approved September 2016)

Institutional Goals and Objectives

In accomplishing our mission, we are guided by the following basic goals and objectives:

- To help students achieve a superior level of professional skills in business and information technologies.
- To provide programs that meet the needs of the community while consistently reviewing the curriculum ensuring that the applicable skills and knowledge acquired result in employment.
- To offer graduates viable career options by providing quality educational programs based on employer-driven requirements.
- To provide job placement and maintain healthy relationship with students and employers.
- To instill, through knowledge, the ability to contribute to society in a professional and successful manner.
- To provide variable and accessible training opportunities that remain current with the most recent technologies.
- To hire faculty members who are industry experts and demonstrate expertise in their respective fields both professionally and academically.
- To provide our students with a facility that offers technologies and equipment relevant to the field of study.
- To develop within students a desire for life-long learning and education.

-Board Action (Approved September 2016)

Si Tanka University Location

Si Tanka University is located in Sioux Falls, the largest city of the State of South Dakota. The community-wide efforts in Sioux Falls to maintain one of the healthiest environments in the nation in which to live, work and raise a family are making headlines. Sioux Falls is known as a regional and national leader in economic development, retail sales, health care, manufacturing, financial and business services and quality of life.

Hours of operation: Monday to Friday 10 AM to 6 PM except holidays.

University Governance

The primary function of the University is teaching. However scholarly research and other professional activities of the faculty, continuing education, and community service are encouraged, promoted, and supported. In keeping with its focus on teaching, the University seeks to recruit, develop, and retain faculty who are dedicated to quality teaching by providing dynamic classroom learning experiences that integrate theory and practice. The institution values academic freedom and the professional opinions of its diverse faculty.

The Board of Directors is responsible for establishing academic and administrative policy and reviewing the performance of the University and its designated officers. Performance is reviewed by regularly evaluating the accomplishment of goals that may be set forth by the Board of Directors. Board Directors are appointed by the shareholders at the corporate shareholder meeting. According to STU Bylaws, a faculty representative will sit on the Board of Directors as a voting member. The members of the Board hold their offices for a term of five years from the first day of their appointment and until their successors are appointed and qualified. Directors may be reappointed to serve one additional term for a total of ten years. The Board acts only as a committee of the whole; no member or subcommittee of the board acts on behalf of the Board except by formal delegation of authority by the governing board as a whole. At present, the Board has 5 members.

Ownership of Documents

It is the University's policy that all forms, applications, papers, documents, and other material, either in paper or electronic format, submitted by the student are the legal property of the University. All tests, papers and class projects may be retained by STU to document students' work effort in their classes. Professors may require the student to return graded material as evidence of the student's efforts in a graded class. All legal documents will be held as prescribed by law and access provided only as established by law.

Admission to the University

Si Tanka University is an equal-opportunity educational institution. STU is committed to the pursuit of excellence and welcomes applicants who have the same high standards. The University strives to give each of our students an employment-driven educational experience. The admissions policies and procedures of STU assure applicants equal access to the opportunity to develop the knowledge, skills and attitudes necessary for them to secure personally satisfying and socially productive employment. Applicants who meet or exceed the minimum admission requirements are not guaranteed admission. Unless otherwise indicated, all applicants are required to submit all documents listed on pages 9 and 10 in order to complete an application for admission.

For undergraduate:

1. Completed/signed application form;
2. Non-refundable \$75 application fee;
3. Secondary or high school transcript or diploma in English;
4. Test results of the Scholastic Aptitude Test (SAT) or American College Testing Program (ACT) (for reference and guidance) (Optional);
5. College transcripts if you have previous college credits. Transcripts must be in English;
6. Two letters of recommendation from the applicant's principal, teachers, employers or guidance counselor.

For graduate:

1. Completed/signed application form;
2. Non-refundable \$75 application fee;

3. College transcripts in English;
4. Have a bachelor's degree from an accredited institution or the equivalent from a foreign college or university;
5. Have a 2.5 G.P.A or above. If an applicant's undergraduate G.P.A. is less than 2.5, extensive review and approval from the Admissions Committee is required.
6. Two letters of recommendation from the applicant's principal, teachers, employers or guidance counselor.
7. If potential graduate students have taken the GMAT or GRE and submit their scores, this will enhance the opportunity for admissions.

In some cases, additional information may be required before an admission decision can be rendered. Even though paper applications will be accepted, but online applications are preferred. Applicants also may download, complete and send the application with fee to the appropriate mailing address.

Application Procedures

Si Tanka University follows an open-door with guided placement admissions policy and there is no difference in admissions procedures between in-class and on-line programs applications. The University is an affirmative action, equal opportunity institution and does not discriminate on the basis of race, sex or sexual orientation, color, age, religion, national origin, or disability in admitting students. Although potential students may apply any time, applicants are encouraged to complete the admission process by the priority enrollment due dates.

Application forms for admission to the University may be obtained from the:

Si Tanka University
5000 Broadband Lane, Suite 123
Sioux Falls, SD 57108
Admissions Office
Telephone: (605) 728-1529

Or, downloaded from www.sitanka.us.

Application for admission must be submitted to the Admissions Office. A nonrefundable application fee is required. It is the prospective student's responsibility to make certain that appropriate college transcripts, recommendations and financial support documents (for international students only) are provided either with the application or promptly thereafter. Until all required records are provided, the student's status will be placed as provisional. Provisional admission is intended for those who are missing admissions documents other than an application, application fee and an official transcript from the institution granting their highest completed degree. Provisional admission status may be granted upon the recommendation of an academic department. If this is the case, a student's official admission will not be completed until the University receives documents such as financial statements and proofs of English proficiency (international students), recommendation letters and official transcripts. While a student who is admitted provisionally will be allowed to enroll for his/her first quadmester, all admission provisions must be cleared by the end of the first quadmester of enrollment. If students fail to clear their provisional status by the end of the first enrolled quadmester, an administrative hold will be placed on their academic record, preventing their registration for future quadmester, and their

student status may be revoked. The University reserves the right to refuse admission to an applicant if it appears that this action is in the best interest of the applicant and/or the University.

Readmission

Former students who have not been in attendance for one year or more must apply for readmission by filing an application for readmission with the Registrar's Office. Students seeking readmission who were previously suspended or expelled from Si Tanka University must provide reason(s) for readmission, including documentation that all previous issues, activities and/or violations of the University Standards of Student Behavior have been rectified and/or resolved. Students have the option of graduating under either the catalog in effect at the time they re-enter the University, or the catalog in effect at the time they complete requirements for a degree provided they maintain continuous enrollment of at least one credit per year. Students applying for readmission who have attended other higher education institutions since their most recent enrollment at STU must submit an official transcript from each institution attended to the Registrar's Office before a readmission decision can be made.

If accepted for readmission, a student previously suspended due to academic probation will begin the first term automatically placed back on probation. Again failing to meet the minimum CGPA and academic requirements will result in suspension from the University permanently. There will be no more warning after the first probation period is in effect.

Computer Literacy and Competency

In today's world of rapid technological advances the prevalence of computers in the home and the office increases the demand for computer literacy and competency. Computer literacy at STU is defined as a demonstrated ability to use technology to access, manipulate, evaluate, use and present information. The computer literacy requirement is to assure STU graduates possess basic computer skills necessary for success in today's work environment. Students who are not proficient with computers will be required to take a computer literacy course.

Conditional Enrollment Status

Conditional enrollment is a classification for provisional students. A student may be in "conditional enrollment status" for no more than one quadmester. Requests for the continuance of this status will be decided on a case-by-case basis.

Transfer Policies

Si Tanka University welcomes applications from transfer students from other higher education institutes. STU's policy is to help each incoming student transfer the maximum number of applicable credits, minimizing course repetition and ensuring appropriate course selection. The Si Tanka University Transfer Policies are:

1. Minimal acceptable grades are: 'C' for undergraduate and 'B' for Master's programs.

2. Si Tanka University does not discriminate credit transfer on the source of accreditation of the sending institution.
3. Types of course that will be considered, including any courses offered outside of an institutional setting, such as those offered by the military, in the workplace, through apprenticeship and/or training programs, or other such programs recognized by the American Council on Education's Center for Adult Learning and Education Credentials programs.
4. Si Tanka University accepts earning credit through examinations such as the ACT Proficiency Examination Program (PEP), the College Board's Advanced Placement (AP) program and College-Level Examination Program (CLEP), the Defense Activity for Non-Traditional Education Support (DANTES) Subject Standardized Testing (DSST), widely accepted industry certification, or institution-developed tests.
5. To be eligible for transfer credit, official transcripts must be submitted to the Office of Admissions by the end of the student's first quadmester of study. Student must submit all official college transcripts from each college attended prior to STU. Transcripts must be in English. The student is responsible for providing official translations from an appropriate, competent third party service; or are translated into English by a trained, qualified transcript evaluator fluent in the original language on the transcript.
6. Si Tanka University will only accept credits within the most recent 7 years or fewer. The maximum numbers of credit transfer are:
 - Undergraduate Degrees: A maximum of three-fourths of the credits required may be awarded for transfer credit or a combination of transfer credit and experiential or equivalent credit (including challenge/test-out credits). For no student, however, may the credit given for experiential or equivalent learning (including challenge/test out credits) exceed one-fourth of the credits required for a degree.
 - Master's Degrees: A maximum of one-half of the credits required for master's degrees may be given through transfer credit or a combination of transfer credit and experiential or equivalent credit (including challenge/test out credits). For no student, however, may the credit given for experiential or equivalent learning (including challenge/test out credits) exceed one-fourth of the credits required for a degree.
7. Transfer credit is evaluated in relationship to the desired degree program. Only credit which is applicable to the degree program requested will be accepted in transfer. Once enrolled in a STU degree program, a student may not take courses elsewhere and apply them for transfer credit, except in extenuating circumstances and when permission is granted by the Academic Dean's office.
8. Documentation that is required, e.g., transcript, catalog, syllabi, or course outlines.
9. Student must submit all official college transcripts from each college attended prior to STU. Transcripts must be in English. The student is responsible for providing official translations from an appropriate, competent third party service; or are translated into English by a trained, qualified transcript evaluator fluent in the original language on the transcript. In either case, the evaluator or the service must have expertise in the educational practices of the country of origin. They must include an English translation, along with the

original transcript. Both documents must be on file at the University. The transcript(s) should be received 30 days prior to the student's start date at the university.

10. If a student does not agree with STU's decision on the granting of credit that he/she earned at a prior higher education institution, he/she has the right to submit an appeal to the Admissions Office. Once all of the required information is received, the expectation is that the Admissions Office will provide he/she with a written response within 15 business days. If the decision finds merit to change the course to meet a major requirement, the Admissions Office will notify the student, the Department Chair will see that the change is made to the student record. If the decision is unchanged, the student may take the appeal to the Academic Dean by submitting in writing along with requested materials. The Academic Dean will respond to the appeal within five business days from receipt of the completed appeal application. The decision made by the Academic Dean is final.
11. There is no fees for evaluation, or granting transfer of credit.

Transferability of Courses and Programs

Students who wish to have courses and programs completed at STU transferred to other educational institutions must seek the academic counseling of the receiving institution. The decision to accept coursework completed at other institutions is at the sole discretion of the receiving institution and policies may vary from institution to institution.

Graduation Requirements

All Bachelor's degree require the successful completion of a minimum of 120 credit hours with a 2.0 CGPA, and Master's degree require the successful completion of a minimum of 36 credit hours with a 3.0 CGPA. The Chair of the appropriate department must approve the course sequence and program completion. All financial obligations to the University must be fulfilled before a student will be permitted to graduate.

Degree with Distinction

The University recognizes high-level academic achievement with citations. At graduation a student may receive the degree "with great distinction" or "*magna cum laude*" if his or her cumulative grade point average (CGPA) is at least 3.9 on a four-point scale. Those with the outstanding CGPA of 4.0 will be honored with "*summa cum laude*" or "with highest distinction."

Fees and Tuition (in USD) 2016 – 2017

Application Fee*	\$75.00
English Placement Test Fee*	\$25.00
Tuition per Credit Hour (Undergraduate)	\$350.00
Tuition per Credit Hour (Graduate)	\$425.00
Audit Tuition ^{1/3} of Normal Tuition	
Registration Fee per Course*	\$70.00
Late Registration Fee*	\$70.00
Add/Drop Fee *	\$70.00